

Scottsville, New York
January 4, 2024

Regular Town Board Meeting held January 4, 2024, at 6:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Timothy Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attending: Shanna Fraser, Recreation & Senior Center Coordinator
Jeremy Nardone, Budget Officer
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.

Pledge of Allegiance to the Flag.

Oath of Office

Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilman Davis, seconded by Councilwoman Stevens and unanimously carried, the Minutes of December 7, 2023, were approved.

New Business:

Upon a motion of Councilman Schoenthal, seconded by Councilman Davis, and unanimously carried, Resolution 1-4 were approved.

Supervisor Kirch wanted it known for the record that he will not be taking a salary this year.

Upon a motion of Councilman Schoenthal, seconded by Councilman Shero, and unanimously carried, Resolution 5 was approved.

Upon a motion of Councilman Schoenthal, seconded by Councilman Davis, and unanimously carried, Resolution 6-11 were approved.

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero, and unanimously carried, Resolution 12 was approved.

Upon a motion of Councilwoman Stevens, seconded by Councilman Davis, and unanimously carried, Resolution 13 was approved.

Upon a motion of Councilman Davis, seconded by Councilman Schoenthal, and unanimously carried, Resolution 14-16 were approved.

ORGANIZATION OF THE TOWN BOARD:

RESOLUTIONS:

No. 1. Official Meeting Dates, Banks, and Publications:

Sec. 1. That: Regular meetings of the Town Board shall be held on the first Thursday of each month with the exception of July. The July meeting shall be held on the 11th. All meetings to begin promptly at 6:30 P.M. Special meetings or workshops may be called at any time. Cancellation of meetings may occur with sufficient public notice. (See meeting schedule for correct time and place.)

Sec. 2. That: Pursuant to Section 64-1 of the Town Law, the Town Board designates Canandaigua National Bank, Chili Branch, as the depository for all Town Funds of all its officers, departments, and Special Districts. Additional banks will be used in accordance with the Town's Finance Policy.

Sec. 3. That: Pursuant to Section 64-11 of the Town Law, the Town Board hereby designates the Sentinel and the Gannett Newspaper of Rochester as the official newspapers for the Town of Wheatland.

No. 2. Appointments:

Sec. 1. That: The following persons be appointed/reappointed to their respective offices and positions for the year beginning January 1, 2024, and ending December 31, 2024.

TBD

Attorney for the Town

No. 3. Appointments:

Sec. 1. Deputy Supervisor

That: Pursuant to Section 42 of the Town Law, the Town Board hereby establishes the office of Deputy Supervisor, and pursuant to said Law, he/she shall be vested with the powers and may perform all the duties of the Supervisor under this Chapter or any other law, subject to the limitations described herein. Subject to the Deputy Supervisor assuming his/her office, he/she must take an official undertaking in the manner described in Section 25 of this Chapter. The Town Board shall fix the compensation which the Deputy Supervisor shall receive. Such compensation may be in addition to any other compensation he/she may receive as a Town Officer, Town Official, or Town Employee.

Sec. 2. That: The Supervisor hereby appoints Councilman Schoenthal as Deputy Supervisor.

No. 4. Salary Pay Schedule:

Sec. 1. That: The salaries for various positions are hereby established effective January 1, 2024 through December 31, 2024.

Sec. 2. That: Salary pay schedule for 2024 follows:

A. Twenty-six (26) bi-weekly pay periods for all Town employees.

Sec. 3. That: The Supervisor is authorized to deposit all idle funds in an interest bearing account in accordance with the Town's Finance Policy.

2024 WAGE RATES

Salaried

| | |
|--|-------------------|
| Supervisor | \$35,105 |
| Deputy Supervisor | 1,200 |
| Town Council (each) | 8,702 |
| Town Justice (each) | 20,677 |
| Town Clerk/Tax Collector | 65,294 |
| Bookkeeper/Budget Officer | 24,000 |
| Jr. Accountant | 16,000 |
| Highway Superintendent | 89,505 |
| Assessor | 26,856 |
| Director of Recreation-PT | 28,799 |
| Dog Control Officer | 12,620 |
| Dog Control Officer-PT | 3,441 |
| Attorney for the Town | \$175/Hour |
| Historian | 4,510 |
| Nutrition Center Co-Ordinator | 26,259 |
| Building Inspector/Fire Marshal | |
| Step 4 | 46.66 |
| Step 3 | 45.52 |
| Step 2 | 44.40 |
| Step 1 | 42.29 |
| Assistant Fire Marshal P/T | |
| Step 4 | 28.42 |
| Step 3 | 27.72 |
| Step 2 | 27.00 |
| Step 1 | 25.74 |
| Bldg. Inspector P/T | |
| Step 4 | 28.42 |
| Step 3 | 27.72 |
| Step 2 | 27.00 |
| Step 1 | 25.74 |
| Deputy Clerk F/T | |
| Step 4 | 21.86 |
| Step 3 | 21.29 |
| Step 2 | 20.78 |
| Step 1 | 19.80 |
| Deputy Clerk/HR F/T | |
| Step 4 | 26.74 |
| Step 3 | 26.09 |
| Step 2 | 25.46 |

| | |
|--|-------|
| Step 1 | 24.83 |
| Sec. to the Supervisor | |
| Step 4 | 20.94 |
| Step 3 | 20.39 |
| Step 2 | 19.90 |
| Step 1 | 18.95 |
| Clerk Typist | |
| Step 4 | 20.94 |
| Step 3 | 20.39 |
| Step 2 | 19.90 |
| Step 1 | 18.95 |
| Clerk to Town Justice | |
| Step 4 | 20.94 |
| Step 3 | 20.39 |
| Step 2 | 19.90 |
| Step 1 | 18.95 |
| Court Attendant, Credentialed/Formal Training | 22.95 |
| Court Attendant, Non-Credentialed | 17.21 |
| Foreman | |
| Step 2 | 34.03 |
| Step 1 | 32.40 |
| HEO & Mechanic (Class A) | |
| Step 4 | 29.51 |
| Step 3 | 28.81 |
| Step 2 | 28.10 |
| Step 1 | 26.77 |
| MEO (CDL) | |
| Step 4 | 25.49 |
| Step 3 | 24.85 |
| Step 2 | 24.26 |
| Step 1 | 23.09 |
| Laborer FT | |
| Step 4 | 21.51 |
| Step 3 | 20.99 |
| Step 2 | 20.49 |
| Step 1 | 19.50 |
| Laborer PT | |
| Step 4 | 21.51 |
| Step 3 | 20.99 |
| Step 2 | 20.49 |
| Step 1 | 19.50 |
| Water Safety Instructor | 18.93 |
| Water Safety Instructor P/T | |
| Step 2 | 18.35 |
| Step 1 | 17.21 |
| Recreation Assistant for Small Program | |
| Step 3 | 18.07 |

| | |
|---|--------------|
| Step 2 | 17.67 |
| Step 1 | 17.21 |
| Jr. Water Safety Instructor-PT | |
| Step 2 | 17.67 |
| Step 1 | 17.21 |
| Recreation Assistant for Large Program | 18.35 |
| Lifeguard | 18.35 |
| Nutrition Center Aide | |
| Step 4 | 19.28 |
| Step 3 | 18.82 |
| Step 2 | 18.35 |
| Step 1 | 17.21 |

No. 5. Appointments:

Town Appointments for 2024:

| | |
|------------------------|---------------------------------|
| Councilman Davis: | Fire Departments Facilities |
| Councilwoman Stevens: | Highway Recreation |
| Councilman Schoenthal: | Trail Towns/Parks |
| Councilman Shero: | Planning Board Library Board |

No. 6. Town Insurance Agent:

Sec. 1. That: Tompkins Insurance Agencies, Inc., 90 Main Street, Batavia, NY, hereby is named as the Town's Insurance Agent, with all policies to be handled with their advice.

No. 7. Education of Town Employees:

Sec. 1. That: Town Officers or employees in order to further their knowledge of Town Government in the performance of their duties may attend meetings with consent of the Town Board, including the Annual Association of Towns Meeting, and be compensated for the ordinary expenses of travel, meals, and lodging. Vouchers must be submitted for all out-of-pocket expenses including meals. Cost to be approved by the Town Board and paid out of their respective budgets.

No. 8. Special Districts:

Sec. 1. That: The Town Board, as Commissioners of the Town's Special Districts, pursuant to Section 29-16 of the Town Law, does hereby designate the Supervisor to perform the duties of administration and supervision for all Special Districts on behalf of said Board.

No. 9. Special Funds:

Sec. 1. That: Pursuant to Town Law Section 64(a), the Town Board establishes and approves the following Petty Cash Funds, not to exceed:

\$150.00, to be maintained and disbursed by the Town Clerk
 \$200.00, to be maintained and disbursed by the Tax Collector
 \$75.00, to be maintained and disbursed by the Court Clerk
 \$20.00, to be maintained and disbursed by the Historian
 \$50.00, to be maintained and disbursed by the Senior Center
 \$100.00, to be maintained and disbursed by the Recreation Coordinator

No. 10. Superintendent of Public Works:

Sec. 1. That: Pursuant to Chapter 77 of the Town of Wheatland Code, the Town Board hereby appoints Brian Turner as Superintendent of Public Works, as defined in said Chapter, to oversee the Northeast Sanitary Sewer District.

Sec. 2. That: The Wheatland Town Board hereby appoints Brian Turner as Director of Parks for the Town of Wheatland.

No. 11. Small Tool Purchases:

Sec. 1. That: Pursuant to Section 142-1a of the Highway Law, the Highway Superintendent is authorized to purchase tools and equipment without prior approval of the Town Board in amounts not to exceed \$5,000.00, and not to exceed the budget.

No. 12. Mileage Reimbursement:

Sec. 1. That: Pursuant to 102-1 of the Town Law, mileage allowance of 0.67 cents per mile is to be paid to Town officers and employees for use of private autos while on official Town business. All claims shall be itemized on an approved town form and audited. Claims will be approved, or paid, within 30 days of the end of the fiscal year.

No. 13. Policies and Benefits of Wheatland Employees:

Sec. 1. That: The Town Board of the Town of Wheatland approves all rules, regulations and benefits set forth in the document entitled "TOWN OF WHEATLAND EMPLOYEE HANDBOOK" adopted by Resolution of the Wheatland Town Board on November 16, 2017, including any adopted changes since that date.

Sec. 2. Holiday Schedule per handbook for 2024:

| | | |
|---------------------------|-----------|-------------|
| 1. NEW YEAR'S DAY | MONDAY | JANUARY 1 |
| 2. MARTIN LUTHER KING DAY | MONDAY | JANUARY 15 |
| 3. PRESIDENT'S DAY | MONDAY | FEBRUARY 19 |
| 4. GOOD FRIDAY | FRIDAY | MARCH 29 |
| 5. MEMORIAL DAY | MONDAY | MAY 27 |
| 6. JUNETEENTH | WEDNESDAY | JUNE 19 |
| 7. INDEPENDENCE DAY | THURSDAY | JULY 4 |
| 8. LABOR DAY | MONDAY | SEPTEMBER 2 |
| 9. COLUMBUS DAY | MONDAY | OCTOBER 14 |
| 10. VETERAN'S DAY | FRIDAY | NOVEMBER 11 |
| 11. THANKSGIVING | THURSDAY | NOVEMBER 28 |
| 12. CHRISTMAS | WEDNESDAY | DECEMBER 25 |
| 13. CHRISTMAS | THURSSDAY | DECEMBER 26 |

No. 14. Fee Schedule for the Town of Wheatland:

Sec. 1. That: The Wheatland Town Board approves the adopted fee schedule and will make changes by resolution when appropriate.

No. 15. Town Engineers:

Sec. 1. That: The Town of Wheatland will retain engineers when projects require these services.

No. 16. Policy for Appointive Board Stipends:

Sec. 1. That: Stipends will be paid annually at the end of the fiscal year to each appointive board member according to the following schedule and eligibility criteria:

Assessment Review Board:

| | |
|---------|---------------------------------------|
| Chair- | \$80.00 annually for serving on board |
| Member- | \$50.00 annually for serving on board |

Planning Board:

| | |
|---------|--|
| Chair- | \$80.00 per meeting for serving on board |
| Member- | \$50.00 per meeting for serving on board |

Zoning Board:

| | |
|---------|--|
| Chair- | \$80.00 per meeting for serving on board |
| Member- | \$50.00 per meeting for serving on board |

Sec. 2. Criteria for Planning and Zoning Boards:

1. Attend 80% of scheduled meetings.
2. Board Members will only be paid for one board per night.
3. All first-year members are required to attend County/State training programs relating to board membership. Training program to be approved prior to attendance by Town Board.
4. All board members are required to participate annually in an approved in-service training course relating to board membership.
5. Internet instructional material relating to board membership may be used to fulfill the in-service training requirement. All internet material must be approved by both the chair and the Town Board prior to the end of March of the current year. Board member must submit written summary of the material upon completion.
6. All requirements need to be completed by the 15th of December of the current year. Vouchers must be submitted in time for the second abstract of December. Vouchers not submitted for the second abstract will not be paid, and money forfeited.

Public Before the Board:

Jim Musshafen commented that over the past 6-9 months the Town administration was asked about certain topics, specifically the proposed water district on Quaker Road and the Town Master Plan and were told the information was forthcoming. He asked what the timeframe will be for these topics to be addressed.

Department and Board Reports (Submitted previously or herewith):

Town Clerk
Budget Officer
Highway Superintendent
Assessor
Building Inspector/Fire Marshal
Recreation
Senior Center
Attorney for the Town

Department and Board Reports (submitted previously or herewith):

Laurie Czapanski, Town Clerk reported that there was an issue with the Mumford Refuse District amount not being included on the tax bills of the Oatka Creek Road residents which are now part of the Mumford Refuse District. The homeowners that are affected will be billed directly by the Town for the 2024 refuse district amount and the omission corrected for 2025.

Jeremy Nardone, Budget Officer reported that they are closing out the books for December and it will be over the course of the next couple of months.

Brian Turner, Highway Superintendent reported that they have been working on the maintenance of the equipment for the upcoming winter.

Shanna Fraser, Senior Center Coordinator reported on their numerous activities during December. Twenty-five seniors enjoyed a play at Geva and are looking forward to going again. Also, the Wheatland Chili chorus, jazz Band and the kindergarteners provided holiday music. There was a tree lighting ceremony in front of the Senior Center held in conjunction with the fire trucks parading through the village.

Correspondence:

1. Alex Camarda, Director of Government Affairs, Charter Communications, re: Changes to programming.
2. Laurie Czapanski, Town Clerk to Paul Stein, re: Mobile Home Permit for 2024.
3. Supervisor Dobson to Robert Hatch, re: Planning & Zoning Board re-appointment.
4. Supervisor Dobson to Tim Steves, re: Zoning Board re-appointment.
5. Sandra Thompson, Secretary to Board of Fire Commissioners for MFD to Laurie Czapanski, Town Clerk, re: Fire Commissioner election results.
6. Chanh Quach, MC Community Development Manager to Supervisor Dobson, re: In person & virtual hearing & steering committee meeting on January 18, 2024.

Old Business:

New Business:

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 17:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland appoints the following Chairpersons for 2024:

- a. Planning Board-Jay Coates
- b. Zoning Board-Michael Grasso

| | |
|----------|-----------------------------|
| Adopted: | Supervisor Kirch – aye |
| | Councilman Davis-aye |
| | Councilman Schoenthal – aye |
| | Councilman Shero- aye |
| | Councilwoman Stevens-aye |

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,
Resolution No. 18:

A P P R E C I A T I O N

WHEREAS, Linda M. Dobson, 3 Genesee Street, Scottsville, New York, since 2005 has served as Supervisor of the Town of Wheatland; and

WHEREAS, Linda served as Deputy Supervisor for 9 months prior to her serving as Supervisor; and

WHEREAS, Linda served as Councilwoman from 1998 until April 2004; and

WHEREAS, Linda has provided a positive impact on our community by addressing town needs, most recently bringing broadband to the underserved areas of Wheatland; and

WHEREAS, Linda's faithfulness and dedication have been outstanding contributions to our community;

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland expresses its thanks and appreciation for a job well done and extends its best wishes in the future to Linda M. Dobson.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Review of vouchers for Abstract: January -Councilman Davis, February-Councilman Schoenthal, March-Councilman Shero, April-Councilwoman Stevens, May-Councilman Davis, June-Councilman Schoenthal, July-Councilman Shero, August-Councilwoman Stevens, September-Councilman Davis, October-Councilman Schoenthal, November-Councilman Shero, December-Councilwoman Stevens

The 2023 Department Audits will be conducted on Monday, January 8, 2024.

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Shero and unanimously carried,
Resolution No. 19:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 Agreement with Riverside Veterinary Hospital for medical care on an as needed basis.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 20:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 Agreement with Cynthia Scott for cleaning services at the Donnelly House in Mumford.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 21:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2024 Agreement with Brighton Landscape.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 22:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Town Clerk to advertise in the Pennysaver for Dog Control Officer.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Council Schoenthal seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 23:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to dispose of the old banking laptop (#442) through the Pinpoint Group.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 24:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to pay the 2024 Association of Towns membership dues in the amount of \$1,100.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 25:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants authorization for the temporary assignment of the Town of Wheatland Justices to preside in other town or village courts in the Seventh Judicial District as need arises during the year 2024, and further requesting approval of the temporary assignment of Judges from other town or village courts in the Seventh Judicial District to its court as need arises during the year 2024.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal seconded by Councilman Shero and unanimously carried,

Resolution No. 26:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to the Wheatland Senior Citizens Club to hold their meetings in the Senior Center on the following dates: Jan. 9, Feb. 13, March 12, April 9, May 14, July 9, Sept. 10, Oct. 8, Nov. 12, and Dec. 10.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 27:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with BRL Entertainment Solutions for DJ Services at the Sweetheart Dance on 2/16/24.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Abstract:

Upon a motion of Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried, the Abstract dated December 20, 2023, with voucher numbers 20240001 through 20240008 in the amount of \$4,194.40, December 28, 2023 with voucher numbers 20240009 through 20240083 in the amount of \$128,679.72 and Abstract dated January 2, 2024 with voucher numbers 20240084 through 20240090 in the amount of \$11,285.00 were approved provided that all bills are paid out of their respective funds after proper audit.

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|----------------------------|---------------------------|--------------------------|
| A | GENERAL FUND A | \$3,329.69 |
| DA | HIGHWAY DA | 864.71 |
| <u>Grand Total:</u> | | <u>\$4,194.40</u> |

| Fund | Description | Amount |
|---------------------|------------------------|---------------------|
| A | GENERAL FUND A | \$29,335.75 |
| B | GENERAL FUND B | 33,541.99 |
| | HIGHWAY FUND DA | 46,925.44 |
| | HIGHWAY FUND DB | 8,371.65 |
| | MUMFORD LIGHT | 921.23 |
| | NORTHEAST SEWER | 7,299.74 |
| | TRUST & AGENCY FUND TA | 2,283.92 |
| Grand Total: | | \$128,679.72 |

| Fund | Description | Amount |
|---------------------|--------------------|--------------------|
| A | GENERAL FUND A | \$2,295.00 |
| B | GENERAL FUND B | 8,990.00 |
| Grand Total: | | \$11,285.00 |

Upon a motion of Councilman Davis, seconded by Councilman Schoenthal, and unanimously carried the Board went into Executive Session at 6:58 P.M. to discuss a personnel matter.

The Board resumed to regular session at 7:28 P.M.

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 28:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to enter into a contract with Eric W. Stowe, Esq. as Attorney for the Town with terms as outlined in the proposal, for a trial period of six months at a rate of \$175 per hour.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Upon a motion of Councilman Schoenthal, seconded by Councilman Shero, and unanimously carried, the meeting was adjourned at 7:30 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
February 1, 2024

Regular Town Board Meeting held February 1, 2024, at 6:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation & Senior Center Coordinator

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Supervisor Kirch announced that agenda items numbers 3, 4 and 5 will not be introduced this evening due to insufficient information.

Supervisor Kirch introduced the new Attorney for the Town, Eric Stowe, Esq. Attorney Stowe shared his background which has included work in the municipal field with several other communities.

Approval of Minutes:

On a motion of Councilman Davis, seconded by Councilman Schoenthal and unanimously carried, the Minutes of January 4, 2024, were approved.

Public Before the Board:

Maureen Leupold said that she has been a Wheatland resident since 2016 and is the Vice Chair of the Oatka Creek Watershed Committee. She wanted to remind the Board that there is a Watershed Management Plan, which can be found on oatka.org. The committee is made up of volunteers and works with the soil and water conservation districts throughout the watershed. They have planted hundreds of trees and shrubs within the town. She also mentioned that Wheatland is not yet part of the Stormwater Coalition of Monroe County and hopes that it can be remedied.

Rick Ven Vertloh said that he is also with the Oatka Creek Watershed Committee and their mission is about water quality, preserving the water that we see now and improving when possible. The management plan recommendations are related to practices to help preserve the water quality.

Cassandra Balonek said she has noticed that the Town Highway trucks have been out on the icy mornings to spread salt and said it is appreciated by the residents in addition to those passing through Wheatland on their way to work. She did have a concern regarding a recent incident with a dog that showed up at their house. She questioned the lack of procedures by the town in the handling of the situation and said that the procedures should be tightened up.

Shanna Fraser, Senior/Recreation Coordinator reported that the Farmers Market will be held at the Legion on Main Street this year. With its being centrally located in the village, they are hoping for increased visibility with more traffic passing by. She also mentioned upcoming events; the Sweetheart Dance on February 16 and the Easter Egg Hunt in March. She then gave a PowerPoint presentation on Recreation Department Initiatives for 2024. She said that she has been working with the Wheatland Chili School District and Clearview Farms to partner with

Wheatland Recreation to offer afterschool activities to be held at Clearview Community Room. They are hoping to boost the skill sets of children to help them succeed in the classroom. She commented that this is a pilot program and initially they will be looking at the kindergarten readiness skill sets of the pre-k age group children with the target group being the children entering pre-k. The content will be integrating skills into current recreation programs.

Supervisor's Report:

- Hired Attorney and Dog Control Officer
- Met with staff both individually and as a group.
- Met with Mark Turner regarding the website.
- Discussions regarding a newsletter
- Met with Jay Coates. The Master Plan-final draft is complete.
- Met with the Captain Fay and Deputy Chambry of the Sheriff's Department.
- Municipal parking lot discussions.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, January.
2. Highway, January.
3. Recreation Meeting, January.
4. Building Inspector, January.
5. Fire Marshal report, January.
6. Budget Officer report, January.
7. Dog Control report, January.
8. Senior Center report, January.
9. Town Attorney, January.

Department Heads in attendance reported on activity during January.

Town Board Committee and Liaison Report:

Board members gave updates.

Councilman Shero reported that he had attended a dinner with awards given for numerous municipal projects. He said that the Village of Caledonia received an award for work on Church Street in Caledonia and the Mayor then thanked the Town of Wheatland for their help with the project.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes in programming.
2. Ann Marie Brade, Animal Health Inspector, re: Municipal Shelter Inspection Report.

Old Business:

None

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Shero and unanimously carried,

Resolution No. 29:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the 2023 Department audits conducted on January 8, 2024, with the recommendations as noted in the report. (attached)

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 30:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland Agrees to hire Frank Saeva as Dog Control Officer at the prorated amount of \$13,000, effective 2/4/2024.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

There was further discussion about the dog that was running loose. Supervisor Kirch said that the Sheriff’s Office had been called but they did not have the ability at the time to pick up the dog. Hamlin Dog Control was contacted, and they agreed to accept the dog that evening.

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 31:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to Brian Turner, Highway Superintendent to attend Advocacy Day from March 5-6, at a cost not to exceed \$350.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 32:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the Farmers Market Agreement with the American Legion.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 33:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire the 2023 Counselors in Training as Recreation Assistants-Step 1 with an effective date of 2/8/2024:

- Torrance Bansbach at a rate of \$17.21/hour
- Megan Fraser at a rate of \$17.21/hour-Megan will report to Samantha Berl

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,
Resolution No. 34:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to table the agenda item to set a public hearing for the cable television agreement between Spectrum Northeast, LLC and the Town of Wheatland for further discussion between the Attorney for the Town and the County Attorney.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero, seconded by Councilman Davis and carried,
Resolution No. 35:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to Councilwoman Stevens to attend the Association of Towns Annual Training in New York City, February 18-21 at a cost not to exceed \$1,750.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-abstain

Upon a motion of Councilman Davis seconded by Councilman Schoenthal and unanimously carried, the Abstract dated January 12, 2024, with voucher numbers 20240091 through 20240098 in the amount of \$24,950.23, Abstract dated January 17, 2024 with voucher numbers 20230864 through 20230866 and 20240867 in the amount of \$1,238.80, Abstract dated January 29, 2024 (2023) with voucher numbers 20240091 through 20240145 in the amount of \$87,197.46 and Abstract dated January 29, 2024 (2024) with voucher numbers 20240145 through 20240188 in the amount of \$150,730.75 were approved as follows:

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$12,807.95 |
| DA | HIGHWAY DA | 4,346.18 |
| | MUMFORD REFUSE | 5,858.04 |
| | ROLLING ACRES REFUSE | 1,497.57 |
| | FAIRVIEW REFUSE | 440.49 |
| Grand Total: | | \$24,950.23 |

| Fund | Description | Amount |
|---------------------|--------------------|-------------------|
| A | GENERAL FUND A | \$1,238.80 |
| Grand Total: | | \$1,238.80 |

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$9,726.28 |
| B | GENERAL FUND B (TOV) | 40,129.98 |
| DA | HIGHWAY DA | 31,589.29 |
| | HIGHWAY FUND (TOV) | 1,584.57 |
| | MUMFORD LIGHT | 940.50 |
| | NORTHEAST SEWER | 376.84 |
| | TRUST & AGENCY | 2,850.00 |
| Grand Total: | | \$87,197.46 |

| Fund | Description | Amount |
|---------------------|----------------------|---------------------|
| A | GENERAL FUND A | \$38,852.80 |
| B | GENERAL FUND B (TOV) | 39,153.24 |
| DA | HIGHWAY DA | 63,341.64 |
| DB | HIGHWAY FUND (TOV) | 644.00 |
| | MUMFORD REFUSE | 5,858.04 |
| | ROLLING ACRES REFUSE | 1,497.57 |
| | FAIRVIEW REFUSE | 440.49 |
| | NORTHEAST SEWER | 474.58 |
| | TRUST & AGENCY | 468.39 |
| Grand Total: | | \$150,730.75 |

Upon a motion of Councilman Schoenthal, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 8:15 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
March 7, 2024

Regular Town Board Meeting held March 7, 2024, at 6:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilman Davis, seconded by Councilwoman Stevens and unanimously carried, the Minutes of February 1, 2024, were approved.

Public Before the Board:

Kathy Stollery said that in the past there were ways for children to socialize and learn that didn't cost any money and gave examples of story hour at the library, Sunday school class and parent/child get togethers at each other homes.

Maureen Leupold said she felt that the proposal is necessary but she doesn't think it should be the town taxes that support this. She said it should be more of a county roll.

Supervisor's Report:

- Hired Dog Control Officer
- Municipal parking lot construction agreement has been written by the Attorneys of the entities involved.
- The budget for 2023 has been closed out and will be submitted to the State.
- A website committee has been formed to deconstruct and reconstruct the town website.
- The BridgeNY grant had been submitted but it has been decided to not pursue it at this time due to the repair cost coming in higher than anticipated and the town being required to guarantee the remaining cost over and above the grant amount. We will look at it again during the next BridgeNY grant cycle.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, February.
2. Highway, February.
3. Recreation, February.
4. Building Inspector, February.
5. Fire Marshal report, February.
6. Budget Officer report, February.
7. Dog Control report, February.
8. Senior Center report, February.
9. Town Attorney, February.

Town Board Committee and Liaison Report:

The Town Clerk reported that she has met the new Public Sector Senior Account Executive of Waste Management, Blair Lakso and Tim Trader, Route Manager to discuss the upcoming

recycle tote roll out for the refuse districts. A letter will be going out to those in the districts within the next month.

Councilman Schoenthal reported that the Greenway committee has been going over the list of ideas and projects complimentary to the work that the Trail Towns Committee has been developing. There will be upcoming grant opportunities which will be pursued.

Councilwoman Stevens reported on the salt spreader that had been damaged at the highway garage and will need to be replaced. She also reported on the Association of Towns Convention that she had attended in NYC. She said it was very informative and was geared towards newly elected officials. She gave an overview of the classes attended and the important information that she took away from them.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes to programming.
2. Jennifer Cesario, Controller to Jim Kirch, Supervisor, re: Monroe County Sales Tax Distribution for 4th Quarter 2023.
3. David Grant, Clerk of the Legislature to Jim Kirch, Supervisor, re: Notice of 30-day period for proposal for inclusion of predominantly viable agricultural lands into certified Monroe County Agricultural Districts.
4. Ann Marie Brade, Inspector to Frank Saeva, Dog Control Officer, re: Dog Control Inspection Report.
5. David Boyce, CPCU, President/CEO, Tompkins Insurance Agencies to Laurie Czapranski, Town Clerk, re: Notice of filing NYS Regulation 87.

Old Business:

None

Supervisor Kirch announced that the agenda item regarding the newsletter cost projection will not be discussed this evening.

New Business:

Whereas, it was moved by Councilman Schoenthal seconded by Councilman Davis and carried,

Resolution No. 36:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the resource transfer of Lisa Bates from Confidential Secretary to Recreation Leader-PT at a rate of \$19.90 per hour, effective 3/8/2024.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Shero and carried,

Resolution No. 37:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the 2024 agreement between the County of Monroe and the Town of Wheatland for the Senior Center Program.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Davis and carried,

Resolution No. 38:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to purchase two Lenovo Thinkpad laptops and monitor for the Building Department from the Pinpoint Group at a cost not to exceed \$1,860.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – nay
Councilwoman Stevens-nay

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Davis and carried,

Resolution No. 39:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to dispose of two old computers (#0443) and monitor from the Building Department through the Pinpoint Group.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and carried,

Resolution No. 40:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the USDA to place sticky traps on specific trees on town properties for the European Cherry Fruit Fly study.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and carried,

Resolution No. 41:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to the Dog Control Officer to attend the 2024 Dog Control Educational Seminar on May 1-2 in Webster at a cost of \$100.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and carried,

Resolution No. 42:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to table the Board of Assessment Review appointments pending the completed applications being submitted and reviewed.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero, seconded by Councilman Schoenthal and carried,

Resolution No. 43:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland declares the Ford one ton pickup as surplus to be disposed of through the RTI Auction to the highest bidder.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and carried,

Resolution No. 44:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to close the Municipal Building on April 8th at noon for the solar eclipse. Staff to use their personal time.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and carried,

Resolution No. 45:

PROCLAMATION CELEBRATING 150 YEARS OF WHEATLAND, CALIFORNIA

WHEREAS, the dynamic city of Wheatland, California, proudly marks its sesquicentennial anniversary since its incorporation; and

WHEREAS, Wheatland officially achieved city status on April 13, 1874, embarking on a century and a half of remarkable history, growth, and community spirit; and

WHEREAS, the citizens, civic leaders, and businesses of Wheatland have significantly contributed to the city's prosperity, creating a vibrant community that thrives on diversity, resilience, and a shared commitment to progress; and

WHEREAS, Wheatland, with its scenic landscapes, agricultural heritage, and welcoming atmosphere, has become a beloved home to generations of families, fostering a strong sense of civic pride and unity among its residents; and

WHEREAS, the city's dedication to education, preservation of historical landmarks, and support for local businesses has played a pivotal role in shaping Wheatland into a city that stands as a beacon of community strength and cooperation; and

WHEREAS, Wheatland has faced challenges with fortitude, demonstrating a collective spirit that has defined the city as a resilient and united community; and

WHEREAS, on this auspicious occasion, as we honor 150 years of Wheatland's cityhood, we extend our gratitude to all who have contributed to the city's growth and prosperity.

NOW, THEREFORE, I, James Kirch, Town Supervisor, do hereby proclaim:

That the City of Wheatland, CA, be celebrated and honored for 150 years of incorporation on this momentous occasion.

That we recognize the enduring spirit, dedication, and achievements of Wheatland's citizens throughout its illustrious history.

That we commend the city for its commitment to preserving its heritage, fostering community bonds, and embracing the values that make Wheatland a unique and cherished city.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Additional Agenda Items:

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and carried,

Resolution No. 46:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Highway Superintendent to purchase a John Deere compact tractor off of the Sourcewell contract at a final cost after trade in at \$75,484.39

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and carried,

Resolution No. 47:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Highway Superintendent to purchase a Milton Wheel Loader off of the State Contract through OGS Contract # PC#69406 at a final cost after trade-in of \$93,358.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and carried,

Resolution No. 48:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Highway Superintendent to purchase a Milton Skid Steer off of the State Contract through OGS Contract PC#69406 at a cost not to exceed \$100,936.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and carried,

Resolution No. 49:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Highway Superintendent to purchase an Admar Wacker Roller at a cost not to exceed \$18,630.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Councilman Davis and unanimously carried, the Abstract dated February 15, 2024, with voucher numbers 20240146 through 20240148 in the amount of \$8,381.89, Abstract dated February 20, 2024 with voucher numbers 20240189 through 20240196 in the amount of \$7,920.12, and Abstract dated March 4, 2024 with voucher numbers 20240197 through 20240276 in the amount of \$1,123,947.73 amount were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|--------------------|-------------------|
| A | GENERAL FUND A | \$8,113.50 |
| DA | HIGHWAY DA | 268.39 |
| Grand Total: | | \$8,381.89 |

| Fund | Description | Amount |
|---------------------|-----------------------|-------------------|
| A | GENERAL FUND A | \$5,562.79 |
| DA | HIGHWAY DA | 2,153.33 |
| | HIGHWAY FUND DB (TOV) | 204.00 |
| Grand Total: | | \$7,920.12 |

| Fund | Description | Amount |
|---------------------|-----------------------|-----------------------|
| A | GENERAL FUND A | \$28,599.08 |
| B | GENERAL FUND B (TOV) | 952.93 |
| DA | HIGHWAY DA | 127,658.58 |
| DB | HIGHWAY FUND DB (TOV) | 4,424.63 |
| | MUMFORD LIGHT | 997.61 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | MUMFORD FIRE | 378,215.00 |
| | WHEATLAND FIRE | 574,214.00 |
| | NORTHEAST SEWER | 945.02 |
| Grand Total: | | \$1,123,947.73 |

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:38 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
March 7, 2024

A Town Board workshop was held March 7, 2024, at 5:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Edward Shero
Councilwoman Tina Stevens

Absent: Councilman Carl Schoenthal

Recording Secretary: Laurie Czapranski, Town Clerk

Others Present: Lynda Quick, Esq. Superintendent Wheatland Chili
Central School District
Shanna Fraser, Recreation Supervisor

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.

Supervisor Kirch introduced Superintendent Lynda Quick and explained that the purpose of this workshop was to have her speak with the Board about the changing demographics and needs in our community. Supervisor Kirch said that there will be no public comment and no decisions made this evening.

Superintendent Quick thanked the Board for the opportunity to speak and discuss the proposal that the Wheatland Rec Program has made to help support some of the young families in the community.

After discussion between the Board, Superintendent and Recreation Supervisor the workshop concluded at 6:05 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
April 4, 2024

Regular Town Board Meeting held April 4, 2024, at 6:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent: Councilman Tim Davis

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Jeremy Nardone, Budget Officer
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.

Pledge of Allegiance to the Flag.

Roll Call. All Town Board Members present, except Councilman Davis.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the Minutes of March 7, 2024, were approved.

Public Before the Board:

Andy Fraser thanked the board for their past and current support of the recreation programs and said how proud he is of Shanna and appreciates all she does through her leadership in the Recreation Department.

Mike Balonek questioned whether the Board intended to vote on the Social Media policy this evening.

Cassandra Balonek mentioned that she had emailed the Board with a specific list of questions and appreciates that Supervisor Kirch offered to meet with her but prefers to have a response in writing due to time constraints during the week. She mentioned her concerns regarding the Farmers Market, a Freedom of Information request and questioned the labor distribution within the town departments.

Supervisor's Report:

- Parking lot agreement update
- Staff meeting

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, March.
2. Highway, March.
3. Recreation, March.
4. Building Inspector, March.
5. Fire Marshal report, March.
6. Budget Officer report, March.
7. Dog Control report, March.
8. Senior Center report, March.
9. Town Attorney, March.

Town Board Committee and Liaison Report:

The Budget Officer reported that the AUD has been submitted and now he is waiting for comments back from the State.

Shanna Fraser, Recreation Director thanked Supervisor Kirch and Councilman Schoenthal for attending the Easter Egg Hunt. She also thanked Brian Turner, Highway Superintendent, and his crew for their help in cleaning out the storage closet to make room for the SAA baseball equipment.

Councilman Schoenthal reported that the finishing touches are being put on the Trail Towns grant funded projects.

Councilman Shero reported on the Planning Board meeting and gave an update on the status of the Master Plan.

Councilwoman Stevens reported that she spoke with the Highway Superintendent about the vacancies that he will have in his department soon and his ideas for summer employment.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes in programming.
2. Skadden, ARPS, Slate, Meagher & Flom LLP, re: ENDO International filing Chapter 11.

Old Business:

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Shero and carried,

Resolution No. 50:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland appoints the following individuals to the Board of Assessment Review, effective 4/4/24-9/30/29: Mario Angotti, Wanda Izard, Steve Stein.

Adopted: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Schoenthal and carried,

Resolution No. 51:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the purchase of the Multiple Listing Service for the remainder of 2024 at the prorated cost of \$560.

Adopted: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

The Board agreed to table agenda item number 2 regarding the Social Media policy for 30 days to receive public input. It will be on the May 2nd Town Board Agenda.

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch

Resolution No. 52:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the Recreation Policy 4.0.

Adopted: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay

Motion Failed

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch
Resolution No. 53:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign an agreement with Amy Kreckler, 523 Feeley Rd., Caledonia for card making and paper crafting classes for various dates through 12/31/24.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay

Motion Failed

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and carried,

Resolution No. 54:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Christine Ziegler as Water Safety Instructor at \$18.93/hour, effective 4/15/24.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and carried,

Resolution No. 55:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign an agreement with Melissa Akin for Chalk Paste Home Décor Projects for various dates.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and carried,

Resolution No. 56:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the Standard Workday and Reporting Resolution for the following individuals: Laurie Czapranski, Tina Stevens, Brian Turner.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and carried,

Resolution No. 57:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to move forward with the town newsletter at a cost not to exceed \$2,200 and the Town Board reviewing the content prior to publication.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and carried,

Resolution No. 58:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the change to the regular Town Board meeting time from 6:30 P.M. to 6:00 P.M. from May through December 2024.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and carried,

Resolution No. 59:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to the Town Clerk to advertise for MEO, HEO and/or Mechanic depending on experience, at a rate between \$22.42 and \$28.65 per hour.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and carried,

Resolution No. 60:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the purchase of a music license through ASCAP at an annual cost of \$434.00.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Additional Agenda Item:

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and carried,

Resolution No. 61:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to the Town Clerk to advertise in the Pennysaver for one week, Deputy Dog Control Officer at the annual salary of \$4,000 prorated for 2024.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Councilman Shero and unanimously carried, the Abstract dated March 18, 2024, with voucher numbers 20240277 through 20240283 in the amount of \$5,048.35, and Abstract dated April 1, 2024, with voucher numbers 20240284 through 20240348 in the amount of \$92,143.80 amount were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|--------------------|-------------------|
| A | GENERAL FUND A | \$4,070.69 |
| DA | HIGHWAY DA | 977.66 |
| Grand Total: | | \$5,048.35 |

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$20,881.79 |
| B | GENERAL FUND B (TOV) | 3,448.35 |
| DA | HIGHWAY DA | 23,950.58 |
| | MUMFORD LIGHT | 880.20 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 35,042.00 |
| Grand Total: | | \$92,143.80 |

Whereas, it was moved by Councilman Shero, seconded by Supervisor Kirch and carried,

Resolution No. 62:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to revisit the Draft Recreation Policy as presented after 30 days' notice in order to receive any public input.

Adopted: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:54 P.M.

Laurie B. Czapranski

Wheatland Town Clerk

Scottsville, New York
May 2, 2024

Regular Town Board Meeting held May 2, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:
Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried, the Minutes of April 4, 2024, were approved.

Public Before the Board:

Evie McDougall read a letter she wrote expressing her support for the Recreation program and its contribution to the community. She spoke of her experiences and encouraged the Town Board to continue offering programs.

Jim Musshafen recognized the Senior Center Director for bringing the Seniors and Kindergarten students together to plant flowers this week. He spoke about the benefits of multigenerational activities and commented that all activities that bring people together make for a stronger community.

Nancy Berl spoke in support of the Recreation program and said she has been involved throughout many years as a parent of children that attended summer camp and currently as a Counselor at camp. She sees how much the kids enjoy camp and all the activities they look forward to every year.

Beth McDougall spoke in support of the Recreation programs in our community and of the benefits to the children. She said that the summer camp program is affordable and offers enriching skills, connections and memories that will last a lifetime and as a parent of children that attend, it is important to her. She said the events such as the Farmers Market and Sweetheart Dance foster a sense of community. She said that she had read the Recreation Policy online and suggested that only programs where the cost exceeds the fees collected would need prior approval by the Board.

Allison Green said that her family had moved here from Chili and before moving they had researched many towns to see what they had to offer. She said that a strong sense of community is important to them, and Wheatland had many offerings that were also affordable for families. She spoke of her daughter's experience at camp and how much she loves to go.

Charles Grimm said that he and his wife have been residents of Scottsville since 1990 and told the story of how they came to reside here. He said that he has been part of the Recreation art class with teacher Darlene Zoriack and would encourage others to also attend. He had worked on painting a scene of the Gapstow Bridge in NYC Central Park for 4 to 5 years which he brought to show the Board. He then presented a copy of his painting to the Town of Wheatland.

Greg Bates said he also came in support of the Recreation Department and commented that after reading through the policy he does not have any concerns. He also mentioned that his daughter has participated in many programs throughout the years including summer camp and he said it is important for the kids to have a place to channel their energy with supervised and organized activities. He also mentioned the social media policy and agrees that the comments should be hidden.

Supervisor's Report:

- Continued discussions in putting together the municipal parking lot agreement.
- Social Media Policy and Recreation Policy will be discussed in a couple weeks since we have not hit the 30 day comment period.
- Newsletter is at the printer and ready to mail.
- ARPA report was completed for this year.
- Meeting regarding the Master Plan.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, April.
2. Highway, April.
3. Recreation, April.
4. Building Inspector, April.
5. Fire Marshal report, April.
6. Budget Officer report, April.
7. Dog Control report, April.
8. Senior Center report, April.
9. Town Attorney, April.

Town Board Committee and Liaison Report:

Shanna Fraser, Recreation reported that swim lessons will be starting in two weeks which will be the first time in about 4 years. Summer camp preparation is also underway and paperwork sent into the Monroe County Health Department. She said she will be attending an AED class in Perinton tomorrow.

Shanna Fraser, Senior Center reported that there will be a community senior citizen dinner coming up on Friday, May 17th. On May 30th she will be taking the Seniors to a Red Wings Game.

Brian Turner, Highway Superintendent reported that they have fixed the lawns and mailboxes that were damaged from the snowplows in addition to repairing Cedars Avenue. They have also cleaned up the tree that had fallen in the River Road cemetery and other brush around town. He mentioned that they have started cleaning up Freeman Park and mentioned that there are restoration projects that will be considered.

Supervisor Kirch then opened the discussion of Freeman Park and any thoughts the Board may have. Councilwoman Stevens suggested forming a parks committee. Councilman Schoenthal said that he had a conversation with Brian about it and with all the priorities around town he felt it would be nice to have it under the auspices of a Master Plan that would address the changing needs and interests of residents in the community. He said he would also support forming a committee. Councilman Shero agreed with the idea.

Laurie Czapranski, Town Clerk said that we have had confirmation from the Monroe County Health Department that our rabies vaccination clinic for dog's cats and ferrets will be held on Saturday, August 3rd from 9-11 at the Scottsville Fire Department. No appointment will be necessary.

Councilman Davis commented that a couple years ago there was discussion on a fence in disrepair at the Donnelly House. He said that it never was repaired so he has prepared a new estimate with a couple options. He will put it together for the June meeting.

Councilman Schoenthal displayed the Trail Towns poster that will be on display at the Greenway Advocacy Summit in Albany on May 19-20. He updated the Board on the completed projects

and the upcoming “Greenway Cycle Challenge” which is a 10-mile family-oriented bike ride from Scottsville to the Avon Driving Park which will be held on September 14th.

Councilman Shero said that Planning Board has not yet met this month.

Councilwoman Stevens wanted to commend the Highway Department on the Spring Cleanup day she attended. The staff were very helpful. She also mentioned that she had discussed modifications to the Recreation Policy with Shanna.

Correspondence:

1. Anne Hartman, Village Clerk re: Public Hearing for the Village of Scottsville Zoning Board of Appeals; site plan review of 22 Caledonia Avenue.
2. Ann Marie Marple, Animal Health Inspector to Supervisor Kirch re, Dog Control Inspection Report.

Old Business:

Supervisor Kirch announced the public comment on the Recreation Policy and Social Media Policy will be open until May 10th.

Whereas, it was moved by Councilman Schoenthal seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 63:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Amy Kreckler, Instructor for card making and paper crafting classes.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

New Business:

Whereas, it was moved by Councilman Davis seconded by Councilman Shero and unanimously carried,

Resolution No. 64:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the Standard Workday and Reporting Resolution for the following individuals: Michael Smith and Carl Schoenthal.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 65:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the purchase of one refurbished AED for the Recreation Department at a cost of \$884.00.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried.

Resolution No. 66:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Highway Superintendent to send a pallet of hand tools to auction.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 67:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Kimberly Palmer for wood sign class.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 68:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Pdraig Crowley and Payton Pope as Recreation Assistants at a rate of \$17.61/hour, effective 5/6/24.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero and unanimously carried,

Resolution No. 69:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Friends of the Scottsville Free Library to hold a meeting at the Donnelly House on May 14th from 4:30-6:30, fee to be waived.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilman Davis seconded by Councilman Shero and unanimously carried, the Abstract dated April 18, 2024, with voucher numbers 20240349 through 20240357 in the amount of \$3,618.86, and Abstract dated April 30, 2024, with voucher numbers 20240358 through 20240417 in the amount of \$192,705.25 amount were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|-----------------------|-------------------|
| A | GENERAL FUND A | \$2,854.35 |
| | GENERAL FUND B (TOV) | 9.14 |
| DA | HIGHWAY DA | 727.96 |
| | HIGHWAY FUND DB (TOV) | 27.41 |
| Grand Total: | | \$3,618.86 |

| Fund | Description | Amount |
|---------------------|----------------------|---------------------|
| A | GENERAL FUND A | \$65,877.80 |
| B | GENERAL FUND B (TOV) | 209.22 |
| DA | HIGHWAY DA | 115,167.33 |
| | MUMFORD LIGHT | 838.41 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 938.51 |
| | TRUST & AGENCY TA | 1,733.10 |
| Grand Total: | | \$192,705.25 |

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:04 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
May 13, 2024

Special Town Board Meeting held May 13, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Public Before the Board:

Betsy Musshafen addressed the behavior and demeanor of Councilwoman Stevens at the last Town Board meeting.

Old Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 70:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the Social Media Policy with the amendment that two individuals have access and passwords.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 71:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the Recreation Policy Version 4.0.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

New Business:

Whereas, it was moved by Councilman Davis seconded by Supervisor Kirch and carried,
Resolution No. 72:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to Councilman Schoenthal to attend the Greenway Advocacy Summit in Albany May 19-20 at a cost not to exceed \$500.00.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-abstain
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,
Resolution No. 73:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Lindsey Ross as Deputy Dog Control Officer pending proof of a valid drivers license at a annual rate of \$4,000.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Shero and unanimously carried.

Resolution No. 74:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Scottsville Free Library to hold a Board of Trustees meeting at the Donnelly House from 5:30-7:30 P.M. on 5/20/2024, fee to be waived.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Additional Agenda Item:

There was discussion on the formation of a Freeman Park Committee to address current and future needs. Councilwoman Stevens has been soliciting applications and these applications will be brought forward for the June 6th meeting.

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 6:23 P.M.

Laurie B. Czapranski
 Wheatland Town Clerk

Scottsville, New York
June 6, 2024

Regular Town Board Meeting held June 6, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:
Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Mike Bonanza, Assessor
Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Cheryl Kisicki, Secretary to the Supervisor
Eric Stowe, Attorney for the Town
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried, the Minutes of May 2, 2024, and May 13, 2024, were approved.

Public Before the Board:

Maureen Leupold said that although she was not at the last board meeting, she had heard rumors and read the minutes and felt that Councilwoman Stevens had been under undeserved scrutiny and spoke of her ethical and fiscally responsible character.

Jim Musshafen thanked the Supervisor, Board and editorial team for the publication of the newsletter. He would encourage it to be published on a quarterly basis as it will bring transparency to all town residents.

Cassandra Balonek spoke of her efforts to find answers to questions she has about taxpayer dollars and how they are spent. She also spoke of the town website and private business being advertised on it.

Presentation by Assessor Mike Bonanza on the assessment review process this year (included with these minutes).

Supervisor's Report:

- Good feedback on the newsletter survey with 89% highly satisfied/satisfied, 97% felt it was informative.
- Continued meetings regarding the municipal parking lot
- 2025 budget preparation beginning in late June/early July

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, May.
2. Highway, May.
3. Recreation, May.
4. Building Inspector, May.
5. Fire Marshal report, May.
6. Budget Officer report, May.
7. Dog Control report, May.

8. Senior Center report, May.
9. Town Attorney, May.

Town Board Committee and Liaison Report:

Laurie Czapranski, Town Clerk thanked Jane and Eric Baker for their donation of flowers for the containers at the four corners in Mumford.

Brian Turner, Highway Superintendent reported that they have been finishing up some County work and have helped the Towns of Riga, Chili and Rush. He also mentioned he will be meeting with the County soon regarding the Oatka Creek Road project which will begin later in the summer.

Shanna Fraser, Recreation Supervisor reported that there is a possibility of an AED donation but because of the time sensitivity she would like to leave the agenda item on for tonight for the purchase of an AED. She also mentioned that swimming lessons have started again.

Shanna Fraser, Senior Center Coordinator reported that they held a dinner in May and there were 42 participants. The school Leadership Asset team helped to set up, serve and clean up afterwards. Last week the Seniors attended a Red Wings game.

Councilman Davis reported that he had contacted the Landmark Society to inquire about grant money for locations within the town. He said they had responded that they are not able to help with funding but sent a list of other organizations to contact that may be able to help.

Councilman Schoenthal reported on the Greenway Summit held in Albany on May 20th which he attended. There were over 100 representatives from various communities. Grants for parks, trails and the Greenway were discussed in addition to public safety and crosswalk safety.

Councilman Shero reported that during the May Planning Board meeting Mark IV received their Special Exception Use Permit for the vacant land adjacent to Clearview Farms. In June, the Gravel Ponds expansion public hearing was held. Councilman Shero also spoke of the Donnelly House and the room that is upstairs. There has never been a barrier or signage to stop anyone from going up the stairs and the town may want to consider doing so.

Councilwoman Stevens spoke of the upcoming Oatka Creek Road project and the conversations she has had with neighbors regarding their concerns. She mentioned that Brian Turner, Highway Superintendent, Maureen Leupold and Legislator Steve Brew have been very helpful with this matter.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes in programming.
2. Andy Klein, re: Notice that Andy Klein Plumbing has joined Triple O Plumbing.
3. Natalie Sheppard, Monroe County Board of Elections to Laurie Czapranski, Town Clerk, re: Senior Center not being needed for June 25th primary.
4. Jennifer Cesario, Monroe County Controller to James Kirch, Supervisor, re: Monroe County Sales Tax Distribution for the First Quarter 2024.
5. J. Lanny Tucker and Barbara Tucker to the Town Board, re: Appreciation for the Newsletter.
6. Skadden, ARPS, Slate, Meagher & Flom, LLP, re: Endo International Chapter 11 case.

Old Business:

None

New Business:

Whereas, it was moved by Councilman Schoenthal seconded by Supervisor Kirch and unanimously carried,

Resolution No. 75:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a Retainer Agreement with the Stowe Law Firm, LLC-Eric W. Stowe, Attorney for the period of July 1, 2024, to December 31, 2024, at a rate of \$175.00 per hour.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 76:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a retainer agreement on an “as needed” basis for dangerous dog code violations, amount not to exceed \$175 per hour.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried.

Resolution No. 77:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to close the Town Offices on Friday, July 5th with staff to use their personal time. Recreation Staff will be working at camp that day.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 78:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the following Trail Towns Committee Members: John Dawson, Cheryl Kisicki, Kevin Marks, Maureen Leupold, Katy Swank, Mark Turner, Becky Wehle, Jim Musshafen, Karen Coyle.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 79:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland approves the following Freeman Park Committee Members: Frank Donoghue, Mike Balonek, Maureen Leupold, Steve Leupold, Mike Streb, Adam Brenner, Amy Kosinski.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 80:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a new fence to be erected at the Donnelly House with the cost not to exceed \$2,100.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Supervisor Kirch clarified for the Board that there had been tutoring held at the Donnelly House in the room upstairs for many years unbeknownst to the Town. Recently there was damage to a wall that brought it to light. There was never a formal application submitted for use of the room. The tutor is working for the School District and is paid by them. After speaking with the school, it was determined that an intermunicipal agreement seemed to make the most sense moving forward.

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 81:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign an Intermunicipal Agreement with Caledonia-Mumford Central School District upon satisfaction of the Certificate of Insurance and changing the word “district” to party.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 82:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, approval to hire Ethan Palmer as part-time Laborer-Step 1 at a rate of \$19.50/hour, effective June 24, 2024.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye

Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 83:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Miguel Gonzalez as a Lifeguard at a rate of \$18.35/hour, effective June 24, 2024.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 84:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Senior Center to purchase a refurbished 8 qt. KitchenAid Commercial Mixer KSM 8990 with a 1-year warranty at cost not to exceed \$360.00.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 85:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Kathleen Rick for Gentle Yoga Class pending review of the existing agreement with the Wheatland Fire Company.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 86:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the following volunteer counselors-in-training: Colden Young, Madison Pope, Olivia Wantke, effective June 10, 2024.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 87:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the purchase of a new AED for the Recreation Department from Kansas City First Aid at the cost of \$1096.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 88:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes transferring money from the Adult Recreation budget line and applying to the transportation cost of approximately \$310 for a Senior's trip on the Colonial Belle.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 89:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Recreation Coordinator to submit an ad for Recreation Fall programs schedule and Senior Center programs in the GWA Chamber of Commerce Community Guide Book at a cost of \$325.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Additional Agenda Item:

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 90:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the resignation of Court Clerk June Karbowski effective July 1, 2024.

Adopted: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Councilman Davis and unanimously carried, the Abstract dated May 21, 2024, with voucher numbers 20240418 through 20240426 in the amount of \$6,951.98, and Abstract dated June 4, 2024, with voucher numbers 20240427 through 20240489 in the amount of \$118,710.69 amount were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|----------------------|-------------------|
| A | GENERAL FUND A | \$2,459.57 |
| | GENERAL FUND B (TOV) | 4,472.60 |
| DA | HIGHWAY DA | 19.81 |
| Grand Total: | | \$6,951.98 |

| Fund | Description | Amount |
|---------------------|----------------------|---------------------|
| A | GENERAL FUND A | \$81,272.53 |
| B | GENERAL FUND B (TOV) | 3,280.15 |
| DA | HIGHWAY DA | 21,905.19 |
| DB | HIGHWAY DB | 1,527.53 |
| | MUMFORD LIGHT | 823.08 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 1,056.33 |
| | TRUST & AGENCY TA | 905.00 |
| Grand Total: | | \$118,710.69 |

Upon a motion of Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried, the Board entered into Executive Session at 7:35 P.M. to discuss a personnel matter with no decision to be made. The Board resumed to regular session at 7:47 P.M.

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:48 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
June 12, 2024

Special Town Board Meeting held June 12, 2024, at 12:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Carl Schoenthal
Councilwoman Tina Stevens

Absent: Councilman Tim Davis
Councilman Edward Shero

Recording Secretary: Laurie Czapranski, Town Clerk

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.

Whereas, it was moved by Councilman Schoenthal seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 91:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Town Justices, grants approval to hire Mary Baldwin as Court Clerk-Step 1 at a rate of \$18.95 per hour, effective immediately.

Adopted: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – absent
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried, the meeting was adjourned at 12:05 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
June 25, 2024

Special Town Board Meeting held June 25, 2024, at 8:30 A.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal

Absent: Councilman Edward Shero
Councilwoman Tina Stevens

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.

Whereas, it was moved by Supervisor Kirch seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 92:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Town Justices, grants approval to hire a second Court Clerk-Step 1 at a rate of \$18.95 per hour.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – absent
Councilwoman Stevens-absent

Whereas, it was moved by Supervisor Kirch seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 93:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Recreation Supervisor, approval to move the following individuals from Recreation Assistant to Recreation Assistant Large Program at a rate of \$18.35/hour, effective immediately and Anya Nivens from Recreation -Step 1 to Recreation Assistant-Step 2 at a rate of \$17.67/hour, effective immediately.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – absent
Councilwoman Stevens-absent

Upon a motion of Councilman Davis, seconded by Councilman Schoenthal and unanimously carried, the meeting was adjourned at 8:35 A.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
August 1, 2024

Regular Town Board Meeting held August 1, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Edward Shero
Councilwoman Tina Stevens

Absent: Councilman Carl Schoenthal

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Eric Stowe, Attorney for the Town
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.

Pledge of Allegiance to the Flag.

Roll Call. All Town Board Members present except Councilman Schoenthal.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried, the Minutes of July 11, 2024, were approved.

Public Before the Board:

Steve Leupold commented that the Highway Dept. has done a great job trimming the trees back on Oatka Creek Road. He also mentioned some of the ideas that the Freeman Park committee discussed such as dog waste stations, lights for the basketball court and a pickleball court.

Maureen Leupold questioned what actions have been taken on the Comprehensive Plan. She mentioned her concern being that approximately 10 years ago the town had received a grant for the management plans to be produced for Black Creek and Oatka Creek. The Finger Lakes Regional Council had done most of the work on it and made recommendations for the town and the village also. She said that these booklets should be consulted before the updated plan is completed.

Supervisor's Report:

- Municipal parking lot project update
- Vendor policy-first reading at the September meeting
- Assessment plan for 2025
- 2025 budget preparation in progress
- Master Plan update
- Assessment update for Clearview Farms

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, July.
2. Highway, July.
3. Recreation, July.
4. Building Inspector, July.
5. Fire Marshal report, July.
6. Budget Officer report, July.
7. Dog Control report, July.
8. Senior Center report, July.
9. Town Attorney, July.

Laurie Czapranski, Town Clerk previously reported on the changes that New York State DEC has made regarding sales of licenses. A new printer has been installed for the purpose of printing the paper licenses which went on sale today.

Brian Turner, Highway Superintendent gave an update on the work they have done this past month.

Shanna Fraser, Senior Center and Recreation Director said she has submitted a report previously.

Eric Stowe, Attorney for the Town addressed FOIL requests, and spoke of the need to have processes in place.

Town Board Committee and Liaison Report:

Councilwoman Stevens reported that she had attended Legislator Brews office hours at the Donnelly House. She mentioned that a constituent that attended praised the Highway Department and the work that they do on our roads. Also mentioned was the traffic speed being excessive through Mumford. Councilwoman Stevens updated the Board on the Freeman Park Committee meeting.

Correspondence:

1. Alex Camarda, Dir. Govt. Affairs, Charter Communications, re: Changes to programming.

Old Business:

None

Supervisor Kirch said that there will be an additional agenda item regarding compost from Monroe County. The agenda item regarding Jennifer Talbot will not be discussed this evening.

New Business:

Whereas, it was moved by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 109:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to share services with the Town of Chili and Monroe County's ECO Park location in order to provide the most cost-effective way to bring a stockpile of compost to Wheatland which will be free for town residents. Cost not to exceed \$1,000.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 110:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the purchase of a Thinkpad laptop for the Town Clerk's office from Pinpoint, cost not to exceed \$950.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Shero
Resolution No. 111:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grants approval to move Alton Hooker to HEO-Step 3 at a rate of \$28.81/hour, effective 8/5/24.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried.

Resolution No. 112:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grants approval to move Ryan Sickles to Foreman-Step 2 at a rate of \$34.03/hour, effective 8/5/24.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 113:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for Justice Smith to attend the NYS Magistrates Association Conference in Niagara Falls on September 23-24 at a cost not to exceed \$500.00.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 114:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for a Fall/Winter newsletter, cost not to exceed \$2,500.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 115:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Highway Superintendent to sign a 5-year agreement with Siewert Equipment for a preventative maintenance agreement for the sewage pumps at the NESS station.

Adopted: Supervisor Kirch-aye
 Councilman Davis-aye

Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 116:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Highway Superintendent to sign a 3-year agreement with Penn Power for the backup generators.

Adopted: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-absent
 Councilman Shero – aye
 Councilwoman Stevens-aye

Upon a motion of Councilman Davis seconded by Supervisor Kirch and unanimously carried, the Abstract dated July 18, 2024, with voucher numbers 20240557 through 20240563 in the amount of \$4,059.60, and Abstract dated July 29, 2024, with voucher numbers 20240564 through 20240608 in the amount of \$63,114.97 amount were approved provided that all bills are paid out of their respective funds after proper audit.

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|----------------------|-------------------|
| A | GENERAL FUND A | \$3,407.17 |
| | GENERAL FUND B (TOV) | 31.22 |
| DA | HIGHWAY DA | 621.21 |
| Grand Total: | | \$4,059.60 |

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$44,431.76 |
| B | GENERAL FUND B (TOV) | 387.84 |
| DA | HIGHWAY DA | 8,392.05 |
| DB | HIGHWAY DB | 38.98 |
| | MUMFORD LIGHT | 785.00 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 548.46 |
| | TRUST & AGENCY TA | 590.00 |
| Grand Total: | | \$63,114.97 |

Upon a motion of Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried, the meeting was adjourned at 7:04 P.M.

Laurie B. Czapranski
 Wheatland Town Clerk

Scottsville, New York
August 12, 2024

A Special Town Board Meeting was held August 12, 2024, at 8:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Renee Smith, Deputy Town Clerk

Also Attended: Shanna Fraser, Rec. Supervisor, Senior Ctr. Coordinator

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 117:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the Justice Court Clerks to attend the training conference in Niagara Falls, September 29-October 3 at a cost not to exceed \$1,803 for both Clerks to attend.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 118:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Recreation Director to sign an agreement with Spatola's Party Rentals, LLC for rental of inflatables, a popcorn machine, and cotton candy machine for the Scottsville Summerfest.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 8:07 P.M.

Renee Smith
Deputy Town Clerk

Scottsville, New York
September 5, 2024

Regular Town Board Meeting held September 5, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Edward Shero
Councilwoman Tina Stevens
Councilman Carl Schoenthal

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Paul Liess, Budget Officer
Terry Rech, Building Inspector
Eric Stowe, Attorney for the Town

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the Minutes of August 1, 2024, and August 12, 2024, were approved.

Public Before the Board:

Jim Musshafen thanked the Board for the opportunity to speak. He questioned what had transpired between the previous Town Supervisor and Assessor regarding the Clearview Farms assessment. He commented that he has foiled documents related to the change in assessment and the agreement which was signed by the Assessor on or before January 11, 2024, and questioned how the assessment has ended up at 9.6 million when on 11/27/2023 the Assessor and the Attorney for Clearview Farms agreed on 16.6 million. Mr. Musshafen encouraged the current Town Board to look further into this and the method that was utilized to determine the assessment of Clearview Farms. He asked if Senator Helming or the State Comptroller had been notified and questioned what the Board has done since the July Board meeting when he first brought attention to this matter. He reminded them that they work for the residents of the Town of Wheatland, and it is unacceptable if they have done nothing.

Maureen Leupold distributed the Monroe County Soil and Water Conservation District 2023 Annual Report to the Board. She said that the Oatka Creek Streambank Stabilization was a \$130,000 investment through grants and is pictured in the report. She also mentioned two other projects on the Genesee Country Village property which are through a different grant and process.

At this time Supervisor Kirch made a motion to go into Executive Session on a personnel matter with no decision to be made. Seconded by Councilwoman Stevens and unanimously carried, the Board entered into Executive Session at 6:07 P.M.

The Board resumed to regular session at 6:32 P.M.

Supervisor's Report:

- Municipal parking lot project update with concrete curbing starting the week of September 16th. Milling and paving will be in October.
- Vendor policy delayed.
- Freeman Park-no update
- Master Plan Update-We will move ahead, and the Village will join us later

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, August.
2. Highway, August.
3. Recreation, August.
4. Building Inspector, August.
5. Fire Marshal report, August.
6. Budget Officer report, August.
7. Dog Control report, August.
8. Senior Center report, August.
9. Town Attorney, August.

Laurie Czapranski, Town Clerk reported that Senator Helming has sent a letter to NY State Department of Conservation's Interim Commissioner regarding the transition to paper sporting licenses. The Senator has had many constituents' express concerns in addition to the increased burden on licensing agents which includes local governments. She is asking the DEC to take steps to address these issues.

Shanna Fraser, Senior Center and Recreation Director reported that they have partnered with Life Span to offer a balance class which the Seniors are excited about. She also mentioned that Summer Camp has wrapped up and the Village Summerfest was cancelled due to the weather.

Town Board Committee and Liaison Report:

Councilman Davis reported that he had attended both fire district meetings this past month and said that both working on developing their budgets.

Councilman Schoenthal mentioned the cycle challenge on the Greenway to be held on September 14th. Currently there are 100 riders signed up and the plan is to ride 10 miles to Avon Driving Park. It's a fundraiser and the monies raised will go back into the communities hosting the events.

Councilman Shero reported on the Planning Board meeting.

Councilwoman Stevens mentioned that she had received a report from the Highway Superintendent that the Oatka Creek Road resurfacing is scheduled for the first week in October. She also read from the report that the Highway Superintendent would like the dog waste stations, and ongoing cost be brought to a board vote. Freeman Park had been vandalized recently which included trash and food waste being thrown around, a couple cases of empty cans, porta potties being tipped over and a vehicle doing donuts on the volleyball and soccer facilities.

Correspondence:

1. Carl Schoenthal, Town Council Member, re: Approval for Stokoe Farms to serve alcohol for the 2024 Harvest season.
2. Jennifer Cesario, Monroe County Controller to Supervisor Kirch, re: Monroe County sales tax distribution for second quarter 2024.

Old Business: None**New Business:**

Whereas, it was moved by Supervisor Kirch seconded by Councilman Davis and unanimously carried,

Resolution No. 119:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland sets October 3, 2024, at 6:00 PM in the Wheatland Municipal Building as the time and place for a public hearing on the approval of a Franchise Agreement between Spectrum Northeast, LLC and the Town of Wheatland.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Davis and unanimously carried,

Resolution No. 120:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to hire John Crowley as Part-time Building Inspector-Step 1 at a rate of \$25.74/hour, effective 9/10/2024.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 121:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a permit by the Monroe County Water Authority for the installation of a 1” short-side domestic water service at 335 Limerock Road.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried.

Resolution No. 122:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to dispose of the Decals computer (#404) and Building Department laptop (#467) through Pinpoint.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 123:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland amends the 2024 wage rate from \$26,000 to \$35,000 for the Budget Officer to reflect the change in department structure.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-nay
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay

Motion Failed

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 124:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland amends the 2024 wage rate from \$14,000 to \$5,000 for the Junior Budget Accountant to reflect the change in department structure.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-nay
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay
Motion Failed

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 125:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Jennifer Talbot as Junior Accountant at a rate of \$5,000 per year effective immediately.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-nay
 Councilman Schoenthal-aye
 Councilman Shero – nay
 Councilwoman Stevens-nay
Motion Failed

Supervisor Kirch stated that the Highway Superintendent is estimating the annual maintenance cost for the two dog waste stations to be \$4,300/year.

Whereas, it was moved by Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 126:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the purchase of two dog waste stations, mounting hardware, anti-tamper materials and initial 10 pack (200/pack) of bags at a cost not to exceed \$600.00.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye
Adopted

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 127:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the Municipal Building Thanksgiving Holiday hours with full-time employees using their own time.

Wednesday, November 27th-close at noon
 Thursday, November 28th-Holiday (approved 1/4/2024)
 Friday, November 29th-closed all day

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Councilman Schoenthal, seconded by Councilman Davis and unanimously carried,

Resolution No. 128:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to contribute \$1,500 in ARPA funds towards the economic support of the Genesee Valley Trail Towns Rural Jobs Initiative.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 129:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Jacob Zitz as Lifeguard at a rate of \$18.35/hour, effective 9/6/2024.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Adopted

Whereas, it was moved by Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 130:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the Evidence of Property Insurance Coverage in the amount of \$80,000 in place of a surety bond for the Tax Collector.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Adopted

Upon a motion of Councilman Davis seconded by Supervisor Kirch and unanimously carried, the Abstract dated August 19, 2024, with voucher numbers 20240609 through 20240617 in the amount of \$17,181.15, and Abstract dated September 2, 2024, with voucher numbers 20240618 through 20240681 in the amount of \$75,388.43 were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|-------------|----------------------|---------------|
| A | GENERAL FUND A | \$7,338.84 |
| | GENERAL FUND B (TOV) | 352.03 |
| DA | HIGHWAY DA | 8,113.74 |
| DB | HIGHWAY DB | 1,376.54 |

Grand Total: **\$17,181.15**

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|--------------------|---------------------------|----------------------|
| A | GENERAL FUND A | \$34,738.99 |
| B | GENERAL FUND B (TOV) | 383.27 |
| DA | HIGHWAY DA | 28,895.68 |
| DB | HIGHWAY DB | 1,868.72 |
| | MUMFORD LIGHT | 828.75 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 732.14 |

Grand Total: **\$75,388.43**

Upon a motion of Councilman Davis, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:21 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
October 3, 2024

Regular Town Board Meeting held October 3, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Edward Shero
Councilwoman Tina Stevens
Councilman Carl Schoenthal

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Cheryl Kisicki, Secretary to the Supervisor
John Refermat, Attorney
Eric Stowe, Attorney for the Town
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Public Hearing: Re: The approval of a Cable Television Agreement between Spectrum Northeast, LLC and the Town of Wheatland

Supervisor Kirch introduced Lauren Kelly, Director of Government Affairs. Ms. Kelly said that the agreement between Charter Communications, locally known as Spectrum with the Town of Wheatland expired in 2021. She commented that this is more of a formality unless the Town wanted to change anything and asked if there were any questions. There being no questions regarding the franchise agreement, the public hearing was closed at 6:04 PM.

There was a general discussion regarding the Clearview Farms assessment and the tax implications. Attorney John Refermat was hired in July for tax certiorari matters and was present to answer questions from the public.

Public Before the Board:

Cindy Brown commented that she is a new homeowner and spoke of her personal experience since the school tax bills came out and the impact that the Assessor has had on the Town and Village with the change in the assessment of Clearview Farms.

Maureen Leupold questioned whether the Finger Lakes Regional Planning Council has been contacted regarding the Master Plan. She also mentioned the Freeman Park Committee and the plan they have put together for the park and said it was much needed.

Christopher Callery said that he has lived here since 2016 and purchased the ice rink in 2022. When they purchased the ice rink it was not-for-profit. They opted to not apply for not-for-profit status and instead invest in the school district and the town because it is good for the community. He spoke of all bringing value to a community in different ways regardless of the amount of taxes paid.

Approval of Minutes:

On a motion of Councilman Shero, seconded by Supervisor Kirch and unanimously carried, the Minutes of September 5, 2024, were approved.

Supervisor's Report:

- Municipal parking lot project updates.
- Freeman Park-thank you to Councilwoman Stevens and the Committee for putting together what will become the RFP/RFQ for design services.

- The first rabies clinic in a long time was held in August. It went very well with approximately 115 pets receiving an inoculation.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, September.
2. Highway, September.
3. Recreation, September.
4. Building Inspector, September.
5. Fire Marshal report, September.
6. Budget Officer report, September.
7. Dog Control report, September.
8. Senior Center report, September.
9. Town Attorney, September.

Town Board Committee and Liaison Report:

Councilman Davis thanked Brian and crew for putting the new fence up at the Donnelly House.

Councilman Schoenthal reported on the Greenway Cycle Challenge on Sept. 14th with over 200 riders coming in from outside our town. He also mentioned an upcoming meeting regarding the expansion of the parking area at Canawaugus Park.

Councilman Shero reported on the Planning Board meeting.

Councilwoman Stevens thanked Brian and his crew for the outstanding work they did on Oatka Creek Road.

Correspondence:

1. Monroe County Dept. of Planning and Development to Supervisor Kirch, re: Monroe County Home Improvement Program 2024.
2. Alex Camarda, Sr. Dir. Govt. Affairs, Charter Communications, re: Programming changes.
3. Pamela Helming, 54th Senate District to Laurie Czapranski, Town Clerk, re: Letter to DEC regarding paper sporting licenses.

Old Business:

None

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 131:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to issue an RFP/RFQ for design services for Freeman Park in Mumford.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 132:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Wheatland Town Court to apply for a JCAP grant in the 2024-2025 grant cycle up to \$30,000.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

The Town Clerk submitted the Tentative Budget to the Board.

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 133:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to Renee Smith to work as the Bookkeeper at a salary of \$5,000 per year, effective immediately.

Roll Vote: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – nay
Councilwoman Stevens-nay

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried.

Resolution No. 134:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Dog Control Officer to sign an Agreement with Rochester Emergency Services on an as needed basis.

Roll Vote: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 135:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a Donnelly House permit for an Audiology Program to be held on October 11, 2024, from 1 P.M.-3 P.M., fee to be waived.

Roll Vote: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 136:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a Donnelly House permit for the Scottsville Free Library to have a Library Board meeting on October 21, 2024, from 5:30 P.M.-7:30 P.M., fee to be waived.

Roll Vote: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Shero and unanimously carried,

Resolution No. 137:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to advertise for a Budget Officer at a rate of \$26,000 per year.

Roll Vote: Supervisor Kirch-aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 138:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to Lisa Bates and Shanna Fraser to attend the Genesee Valley Recreation and Parks Society Conference on Friday, November 15th at the Rochester Academy of Medicine in Rochester. Registration cost is \$90 plus mileage.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 139:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Tricia Plunknette for cookie decorating classes for various dates through 12/31/2024.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 140:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Robin Hilburn for paper crafting classes for various dates through 12/31/2024.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 141:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign a contract with Amy Kreckler for paper crafting classes on various dates through 12/31/2024.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried, the Abstract dated September 16, 2024, with voucher numbers 20240682 through 20240691 in the amount of \$14,563.22, and Abstract dated September 30, 2024, with voucher numbers 20240692 through 20240749 in the amount of \$60,103.35 were approved with

the exception of voucher #20240703 in the amount of \$200.00 provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$4,999.72 |
| | GENERAL FUND B (TOV) | 459.78 |
| DA | HIGHWAY DA | 7,724.39 |
| DB | HIGHWAY DB | 1,379.33 |
| Grand Total: | | \$14,563.22 |

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$22,453.69 |
| B | GENERAL FUND B (TOV) | 948.27 |
| DA | HIGHWAY DA | 29,579.13 |
| DB | HIGHWAY DB | 5,296.57 |
| | MUMFORD LIGHT | 840.79 |
| | NORTHEAST SEWER | 497.40 |
| | T/A | 487.50 |
| Grand Total: | | \$60,103.35 |

Upon a motion of Supervisor Kirch, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 8:06 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
November 4, 2024

A Town Board Budget workshop was held November 4, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Others Present: Mike Bonanza, Assessor
John Crowley, Building Inspector
Shanna Fraser, Recreation Director/Senior Ctr. Coordinator
Cheryl Kisicki, Secretary to the Supervisor
Frank Saeva, Dog Control Officer
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.

A 2025 budget workshop was held to discuss the tentative budget. After discussion the following will be put forward for consideration at the November 7th Town Board meeting:

Create a reserve for a Town wide revaluation
Fund the Town wide revaluation with \$39,500
Increase A1010.400 Town Board Contractual Expense budget line item to \$3,000
Decrease A1220.110 Deputy Supervisor Personnel Services budget line item to \$1,200
Increase A1680.400 Dog Control Personnel Services to \$19,128
Decrease A8810.400 Cemetery Contractual Expense to \$1,500

The workshop concluded at 8:05 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
November 7, 2024

Regular Town Board Meeting held November 7, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Edward Shero
Councilwoman Tina Stevens
Councilman Carl Schoenthal

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Jay Coates, Deputy Fire Marshal, Planning Bd. Chair
Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Cheryl Kisicki, Secretary to the Supervisor
Frank Saeva, Dog Control Officer
Eric Stowe, Attorney for the Town
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Public Before the Board:

Betsy Musshafen congratulated Brian Turner on his successful election. She also spoke of the Clearview Farms assessment and the Tax Certiorari Attorney's findings relating to the Assessor and the agreement signed in January 2024 by the Assessor. She asked the Town Board what steps they intend to take as a result of these findings.

Supervisor Kirch commented that personnel matters cannot be discussed in a public forum. He said that he would like, as a Board, to come up with an update for the public.

JoAnn Ward spoke about the Clearview Farms assessment and said that actions need to be taken to resolve the issues for all that have been affected by the elevated taxes to restore trust and alleviate the unjustified burden.

Jay Coates, Planning Board Chairman gave a presentation on the Solar Facilities and PILOTS vs. taxation models. (included with these minutes).

Approval of Minutes:

On a motion of Councilman Davis, seconded by Supervisor Kirch and unanimously carried, the Minutes of October 3, 2024, were approved.

Supervisor's Report:

- The parking lot is complete. The cost came in at approximately \$164,000, which is below the estimated \$180,000.
- There is one opening in the Highway Dept. for a MEO.
- Tentative budget review with workshop held on 11/4.
- Looking into writing services for the Master Plan.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, October.
2. Highway, October.
3. Recreation, October.
4. Building Inspector, October.
5. Fire Marshal report, October.
6. Budget Officer report, October.
7. Dog Control report, October.
8. Senior Center report, October.
9. Town Attorney, October.

Cheryl Kisicki, Secretary to the Supervisor gave an update on the grants being pursued for Dog Control upgrades to the kennel in addition to the status of possible consolidation of dog control services with other towns in Monroe County.

Town Board Committee and Liaison Report:

Councilman Schoenthal reported on a new round of Trail Town grants after January 1st. He also mentioned a meeting with the Oatka Creek Watershed. There will be a tree planting on November 23rd and another in December.

Councilman Shero said that the Master Plan was passed by the Planning Board and sent to the Town Board in October and mentioned that it needs to be reviewed for corrections and then printed.

Correspondence:

1. Alex Camarda, Sr. Dir. Govt. Affairs, Charter Communications, re: Programming changes.

Old Business:

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 142:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland accepts the Cable Franchise Agreement between Spectrum Northeast, LLC and the Town of Wheatland for fifteen (15) years commencing with the date of approval by the Public Service Commission and expiring fifteen (15) years hence.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Additional Agenda Items:

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 143:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to retroactively approve the Monroe County Land Use Training attended by Kane Gascon, John Crowley and Terry Rech on October 30, 2024, at a cost of \$50 each.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 144:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to hire Lilac Real Estate Services to clean the Donnelly House windows at a cost of \$479.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 145:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the proposed 31 Bricks program.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 146:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor and Recreation Director to sign a contract with 31 Bricks LLC for the program to be held on various dates.

Roll Call: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 147:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of the proposed Social Networking Security Program.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried.

Resolution No. 148:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor and Recreation Director to sign a contract for EPIC training classes including Social Networking Security, Home Alone, First Aid for Kids and Babysitting courses on various dates.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 149:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to change A1010.400 Town Board Contractual budget amount to \$3,000.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 150:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to reduce A1220.110 Deputy Supervisor Personnel Services budget line item to \$1,200.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 151:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to increase A3510.100 Dog Control Personnel Services to \$19,128.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 152:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to decrease A8810.400 Cemetery Contractual Expense budget line item to \$1,500.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 153:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland sets December 5, 2024 at 6:00 P.M. in the Wheatland Municipal Building as the time and place for a public hearing on the 2025 Special District's Budget.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 154:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland sets December 5, 2024 at 6:00 P.M. in the Wheatland Municipal Building as the time and place for a public hearing on the 2025 Budget.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 155:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, agree to move Ethan Palmer from PT Laborer to FT Laborer-Step 2 at a rate of \$20.49/hour, effective immediately.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 156:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Town Clerk to sign an agreement with Stericycle for one time offsite shredding services at a cost not to exceed \$500.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 157:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the Intermunicipal Agreement with Monroe County and execute the Intermunicipal Agreement for the Youth and Senior Programming Beneficiary Agreement.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-aye
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 158:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grant approval to purchase a 2025 Chevy 2500 Truck off the OGS Contract #23166 at a price not to exceed \$55,000.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 159:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grant approval to purchase a 2024 Toro zero turn mower off of the Source Well contract at a price of \$15,813.09.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 160:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the Inter-Municipal Agreement between the Town of Wheatland and the Wheatland Scottsville Joint Fire District for plowing and salting services at the district's facility at 385 Scottsville-Mumford Road. The effective date shall be November 15, 2024-April 15, 2025.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilwoman Stevens seconded by Councilman Schoenthal and unanimously carried, the Abstract dated October 17, 2024, with voucher numbers 20240750 through 20240756 in the amount of \$12,151.33, and Abstract dated November 4, 2024, with voucher numbers 20240757 through 20240840 in the amount of \$483,217.79 were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|-------------|----------------------|---------------|
| A | GENERAL FUND A | \$3,114.53 |
| B | GENERAL FUND B (TOV) | 260.85 |
| DA | HIGHWAY DA | 835.07 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |

| | |
|-----------------|--------|
| FAIRVIEW REFUSE | 430.40 |
|-----------------|--------|

| | |
|---------------------|--------------------|
| Grand Total: | \$12,151.33 |
|---------------------|--------------------|

| <u>Fund</u> | <u>Description</u> | <u>Amount</u> |
|---------------------|----------------------|---------------------|
| A | GENERAL FUND A | \$327,402.47 |
| B | GENERAL FUND B (TOV) | 869.96 |
| DA | HIGHWAY DA | 99,988.17 |
| DB | HIGHWAY DB | 45,089.41 |
| | MUMFORD LIGHT | 873.86 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 489.29 |
| T/A | TRUST & AGENCY | 563.75 |
| Grand Total: | | \$483,217.79 |

Upon a motion of Supervisor Kirch, seconded by Councilman Shero and unanimously carried, the meeting was adjourned at 7:24 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Solar Facilities

Taxes

Opt-in Opt Out

PILOTS

Concerns

Options available to Municipalities

- Opting Out –
 - Opting out of automatic exemption for Solar energy facilities.
 - Allows for property and Facility tax per NYS Solar assessment model.
 - Eliminates PILOT
 - *All facilities get assessed, including Residential.*
 - Local Govts. Can pass a resolution to opt out.
- Opting In –
 - Current Town status
 - Negotiate a PILOT payment for each large facility (non -residential)

Real Property Tax Law § 487

- This law provides a 15-year real property tax exemption for properties located in New York State with renewable energy systems.
- The law only applies to the value that a solar electric system adds to the overall value of the property; it does not mean that landowners with an installed renewable energy system are exempt from all property tax.
- A local government that does not opt out can still benefit financially through payment-in-lieu-of-taxes (PILOT) agreements
- In local governments that have taken no action one way or the other, the exemption is in effect.

PILOTS

- The law allows jurisdictions that offer the RPTL § 487 exemption to negotiate payments in lieu of taxes (PILOTS).
- The purpose of a PILOT is to reduce the tax burden and tax rate uncertainty on the property and/or system owner, while preserving revenue that would have been paid in property taxes.
- PILOTS are often used for large-scale renewable energy projects, including solar electric systems.
- They are annual payments commonly related to the system's size (often in dollars per megawatt [MW])
- It cannot exceed the amount of taxes (15-year duration) that would be owed without the exemption.
- The PILOT may not exceed a 15-year term

Appraisals

- The 2021-2022 NYS State Budget established a process for the New York State Department of Taxation and Finance to develop a standard appraisal methodology for solar and wind energy systems with a nameplate capacity equal to or greater than one megawatt.
- The Tax Department—in consultation with the New York State Energy Research and Development Authority (NYSERDA) and the New York State Assessors Association (NYSAA)—will annually develop:
 - an appraisal model using the discounted cash flow approach for solar and wind energy systems, and
 - discount rates to be applied to the models.
- Beginning with 2022 assessment rolls, local assessors are required to use the model and discount rates to value and place assessments on affected solar and wind energy systems (regardless if opting IN or OUT).

5 Megawatt Solar Farm Assessed Value

| | |
|------------------------------|---------------------|
| 5mw Solar Plant | |
| Present Value of Cash Flows: | \$ 4,398,762.61 |
| | |
| Land value no ag | \$ 202,100 |
| Assessed value | \$ 4,600,863 |

| | |
|-------------------|--------------|
| Wheatland Tax | \$ 5.60 |
| Town tax per year | \$ 25,765.09 |

15 years \$ 386,476

PILOT Revenue vs. Opt. Out (5MW Plant)

| Pilot (15 year) | 15 Years Tax |
|-----------------|--------------|
| \$ 100,000 | \$ (286,476) |
| \$ 125,000 | \$ (261,476) |
| \$ 150,000 | \$ (236,476) |
| \$ 175,000 | \$ (211,476) |
| \$ 200,000 | \$ (186,476) |
| \$ 225,000 | \$ (161,476) |
| \$ 250,000 | \$ (136,476) |
| \$ 275,000 | \$ (111,476) |
| \$ 300,000 | \$ (86,476) |
| \$ 325,000 | \$ (61,476) |
| \$ 350,000 | \$ (36,476) |
| \$ 375,000 | \$ (11,476) |

- Over the 15 Year PILOT life – revenue loss dependent on PILOT amount.
- Cash Flow analysis changes dependent on Facility size.
- PILOT can be negotiated on a case-by-case basis.
- PILOT negotiated after Planning Board approval but before Permit is issued.
 - Town Board role is final PILOT amount approval.

Pro's and Con's of Opting Out

- Pro's

- Increased revenue stream over 15 years
- Pilot agreements to date have not provided a revenue stream that equates well vs. the present NYS model.

- Cons

- Opting – Out would increase residential solar customers taxes
- Up front PILOTS provide a large single payment up front to the Town
- Flexibility to negotiate a PILOT for individual projects

Issues

- Solar farms have significantly increased workload for the Building Department
 - Approval process
 - Permitting
 - Construction/Inspecting
 - Removal Bond/Costs
 - 5 year updating of Bond removal costs
 - Fire Department Training
 - Emergency Response
 - Ongoing monitoring (still in operation)
 - Maintenance especially screening
 - Changing of ownership
- Resident complaints- visual, loss of farm country community look and feel
- Loss of good agricultural lands
- Need Battery Storage codes for Town
- Update certain existing regulation sections- i.e. lot coverage and setbacks
- Update fees to recover more or Town costs for approval and permits
- Fire Service issues- events are occurring and they are extremely resource intensive. If battery storage need to have fire service costs included

Scottsville, New York
December 5, 2024

Regular Town Board Meeting held December 5, 2024, at 6:00 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Edward Shero
Councilwoman Tina Stevens
Councilman Carl Schoenthal

Absent: Councilman Tim Davis

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Recreation Supervisor, Senior Ctr. Dir.
Cheryl Kisicki, Secretary to the Supervisor
Eric Stowe, Attorney for the Town

Supervisor Kirch presiding.

Pledge of Allegiance to the Flag.

Roll Call. All Town Board Members present, except Councilman Davis.

Supervisor Kirch opened the Public Hearing at 6:01 P.M. Supervisor Kirch commented that because of late arriving information he will not be giving an overview of the 2025 budget this evening. However, he did give an overview of the state of the Town this year. Some points he made:

- ARPA funds have now been exhausted between the parking lot and a new Dog Control van.
- The Town is projecting to close with a budget surplus, appropriations are under budget and revenues are exceeding budget.
- Strong fund balances.
- Strong reserves.
- The Municipal Building has some repairs that will need to be addressed.

Supervisor Kirch said that he received new information prior to this meeting. A discrepancy was discovered on the tax rolls after the rolls were finalized. All Special Franchises (utilities) were improperly assessed on the 2024/2025 roll which is the roll used for the 2025 budget. There was an incorrect equalization rate used which went from roughly 78% to 69%. He said that he will be meeting with the Monroe County Finance Office tomorrow to find out how this happened and the resolution moving forward.

Supervisor Kirch made a motion to adjourn the public hearing which will continue at a later date. Councilman Shero seconded the motion and was passed unanimously. The public hearing was adjourned at 6:12 P.M.

Public Before the Board:

Maureen Leupold reported on the tree planting at Indian Allen Park. It was well received with 17 people in addition to the Watershed Committee. Forty-six trees were planted that day.

Jim Musshafen questioned the evaluation and appraisal process utilized by the Assessor for Clearview Farms and asked what steps have been taken to investigate what had transpired.

Approval of Minutes:

On a motion of Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried, the Minutes of November 7, 2024, were approved.

Supervisor's Report:

- The parking lot is complete with the cost being \$164,000.
- Web deconstruct reconstruct: met with a vendor in November and will be arranging to look at other vendors and quotes.

Department and Board Reports (Submitted previously or herewith):

1. Town Clerk report, November.
2. Highway, November.
3. Recreation, November.
4. Building Inspector, November.
5. Fire Marshal report, November.
6. Budget Officer report, November.
7. Dog Control report, November.
8. Senior Center report, November.
9. Town Attorney, November.

Town Board Committee and Liaison Report:

The Department Heads and Board members in attendance reported.

Correspondence:

1. Justice Court Fund, Office of the State Comptroller to Laurie Czapranski, Town Clerk, re: updates to the Justice appointments.
2. Jennifer Cesario, Office of the Controller to Supervisor Kirch, re: Monroe County sales tax distribution for the third quarter 2024.

Old Business:

None

New Business:

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 161:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a one-year temporary trailer permit for farm employee use on Ebsary Road, property owner is Paul Stein and Sons, LLC, effective date shall be 1/1/25-12/31/25.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 162:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grants approval of the pay rate for Christopher Magliocco as PT Laborer-Step 2 at a rate of \$20.49/hour.

Roll Call: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 163:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of the Highway Superintendent, grants approval for the purchase of an EBY trailer at a cost not to exceed \$17,000.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-absent

Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried.

Resolution No. 164:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland, upon the recommendation of the Highway Superintendent, grants approval for the purchase of a Corn Pro 10' landscape trailer at a cost not to exceed \$7,100.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 165:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval of a Donnelly House permit application for the Scottsville Free Library to have a dinner for their volunteers on 12/17/24, fee to be waived.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Councilwoman Stevens and unanimously carried,

Resolution No. 166:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland upon the recommendation of Building Inspector Terry Rech, appoint Eric Stein as a member of the Planning Board and the Zoning Board to fulfill the term of Tim Steves. Planning Board term: 1/1/25-12/31/30 Zoning Board term: 1/1/25-12/31/28.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 167:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2025 Agreement with Cynthia Scott for general cleaning services at the Donnelly House.

Roll Vote: Supervisor Kirch-aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 168:

ESTABLISHMENT OF A CAPITAL RESERVE FUND FOR PARK IMPROVEMENTS OR REPAIRS WITHIN THE TOWN OF WHEATLAND

WHEREAS, the Town Board of the Town of Wheatland has identified the need to establish a Capital Reserve Fund for the purposes of park improvements or repairs.

NOW THEREFORE BE IT RESOLVED, that pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "Parks Reserve Fund" (hereinafter "Reserve Fund").

BE IT FURTHER RESOLVED, the purpose of this Reserve Fund is to accumulate moneys to finance the cost of a type of capital improvement. The type of capital improvement to be financed from the Reserve Fund is the costs of capital improvements, any physical improvements, construction, reconstruction, preliminary studies, surveys, engineering, land acquisition, or land rights; pertaining and relating to Town parks within the Town of Wheatland.

BE IT FURTHER RESOLVED, the chief fiscal officer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The chief fiscal officer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of the Town of Wheatland. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The chief fiscal officer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund. Except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of Section 6-c.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 169:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the transfer of \$50,000 from General Fund A (unappropriated fund balance) to "Parks Reserve Fund".

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 170:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes Shanna Fraser and Lisa Bates to attend the New York State Farmer's Market Conference on March 26th and 27th at the Strathallen in Rochester. The registration fee is \$99 for each.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 171:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for the purchase of a color printer for the Recreation and Senior Center Departments, cost not to exceed \$500.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 172:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the creation of an Instagram account for the Town of Wheatland.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 173:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland acknowledges the donation of \$100 to the Senior Center in memory of Sam Serio.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 174:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the purchase of tickets to the RPO Gala Holiday Pops Concert for the Wheatland Senior Center at a cost of \$1,378.00 for 26 tickets on 12/22/24.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 175:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the “Turn-Around Easement Agreement” with B & P Realty.

Roll Vote: Supervisor Kirch – aye
 Councilman Davis-absent
 Councilman Schoenthal-aye
 Councilman Shero – aye
 Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 176:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the purchase of a Ford 2025 Transit 150 Cargo Van to be purchased from Bob Johnson Ford at a cost not to exceed \$50,000. Remaining ARPA funds will be used towards purchase.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Agenda item #19 to apply for membership in the NYS Animal Protection Federation is postponed for further information.

Agenda item #20 pertaining to an Intermunicipal Agreement with the Town of Henrietta for a coordinate municipal dog shelter, conditioned upon grant approval is tabled for further clarification of the Intermunicipal Agreement.

There was brief discussion pertaining to a solar opt out and whether the Town should change the model currently in place.

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 177:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to close the Municipal Building on Wednesday, December 24th at noon, Friday, December 27 and Tuesday, December 31 at noon, employees to use their personal time.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Shero and unanimously carried,

Resolution No. 178:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2025 Agreement with Riverside Veterinary Hospital subject to Town Attorneys approval.

Roll Vote: Supervisor Kirch – aye
Councilman Davis-absent
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Councilman Schoenthal seconded by Supervisor Kirch and unanimously carried, the Abstract dated November 18, 2024, with voucher numbers 20240841 through 20240847 in the amount of \$18,984.41, and Abstract dated December 2, 2024, with voucher numbers 20240848 through 20240897 in the amount of \$214,918.13 were approved provided that all bills are paid out of their respective funds after proper audit.

| Fund | Description | Amount |
|---------------------|----------------------|--------------------|
| A | GENERAL FUND A | \$7,920.86 |
| B | GENERAL FUND B (TOV) | 352.03 |
| DA | HIGHWAY DA | 9,104.79 |
| DB | HIGHWAY DB | 1,606.73 |
| Grand Total: | | \$18,984.41 |

| Fund | Description | Amount |
|---------------------|----------------------|---------------------|
| A | GENERAL FUND A | \$86,666.81 |
| B | GENERAL FUND B (TOV) | 18,684.74 |
| DA | HIGHWAY DA | 86,826.48 |
| DB | HIGHWAY DB | 11,266.81 |
| | MUMFORD LIGHT | 919.50 |
| | MUMFORD REFUSE | 6,047.12 |
| | ROLLING ACRES REFUSE | 1,463.36 |
| | FAIRVIEW REFUSE | 430.40 |
| | NORTHEAST SEWER | 502.91 |
| T/A | TRUST & AGENCY | 2,110.00 |
| Grand Total: | | \$214,918.13 |

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried, the Board went into Executive Session at 7:29 P.M to discuss a personnel matter with no decision to be made.

The Board resumed to regular session at 7:59 P.M.

Upon a motion of Supervisor Kirch, seconded by Councilman Schoenthal and unanimously carried, the meeting was adjourned at 8:00 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Scottsville, New York
December 12, 2024

A Special Town Board Meeting was held December 12, 2024, at 5:30 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Edward Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attended: Shanna Fraser, Rec. Supervisor, Senior Ctr. Coordinator
Cheryl Kisicki, Secretary to the Supervisor
Eric Stowe, Attorney for the Town

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

This meeting is a continuation of the public hearing on the 2025 budget and 2025 Special Districts budget that had been adjourned on December 5, 2024.

Supervisor Kirch presented an overview of the 2025 budget which is included in these minutes.

Supervisor Kirch answered questions from the public.

Upon a motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the public hearing was closed at 6:00 P.M.

Old Business:

Whereas, it was moved by Supervisor Kirch seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 179:

THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the 2025 budget as presented.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Whereas, it was moved by Supervisor Kirch, seconded by Councilman Davis and unanimously carried,

Resolution No. 180:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland adopts the 2025 Special Districts Budget as presented.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal-aye
Councilman Shero – aye
Councilwoman Stevens-aye

Upon a motion of Supervisor Kirch, seconded by Councilman Shero and unanimously carried, the Board went into Executive Session at 6:00 P.M. to discuss a personnel matter with no decision to be made.

The Board resumed to regular session at 6:26 P.M.

Upon a motion of Supervisor Kirch, seconded by Councilwoman Stevens and unanimously carried, the meeting was adjourned at 6:27 P.M.

Laurie B. Czapranski
Wheatland Town Clerk

Town of Wheatland 2025 Budget Review

James Kirch - Town Supervisor, Budget Officer

Tim Davis

Carl Schoenthal

Ed Shero

Tina Stevens

Councilperson

Councilperson

Councilperson

Councilperson

Agenda

- ▶ 2024 Year in Review/YTD
- ▶ 2025 Budget overview
- ▶ 2025 v. 2024
- ▶ Special Districts

2024 EOY Closing

- Supply chain issues continued to delay several major purchases (Highway Equipment).
- ARPA funds exhausted. Needed to be committed by EOY, 2024.
- Sales Tax and CD revenues are well ahead of Budgeted levels.
- While material and fuel prices have risen, the Town personnel have done a good job of keeping costs on budget.
- Two Open Budgeted Positions
 - Highway Department (MEO)
 - Budget Officer

2024 Year in Review

- ▶ Budget v. Actual (YTD) with Projections
 - Projected to close 2024 with Budget Surplus
 - ▶ Appropriations under budget
 - ▶ Revenue exceeding budget

November 2024 Close

| Fund Balance - YTD | | Reserves | |
|--------------------|-------------|-----------------|-----------|
| General Fund A | \$1,700,000 | Retirement | \$ 45,000 |
| | | Bridge Repair | \$ 81,000 |
| | | Garage Imp | \$256,000 |
| General Fund B | \$ 620,000 | | |
| Highway A | \$1,050,000 | Capital Reserve | \$318,000 |
| Highway B | \$ 775,000 | Capital Reserve | \$10,000 |

*All Balances are Approximate

2024 Projected EOY Town Fiscal State

Summary:

- 1.Strong Fund Account Balances:** Projected EOY Fund account balances are strong relative to the 2025 Budget and historical.
- 2.Balanced Budget:** The town is projected to exit 2024 with a budget surplus, meaning that its spending does not exceed its income.
- 3.Strong Reserves:** The town maintains healthy financial reserves. Reserves can be used in times of emergency, to help manage cash flow, or to smooth out fluctuations in revenues.

New Information

- ▶ **A problem was discovered on the tax rolls, discovered after the rolls were finalized.**
 - All Special Franchises (Utilities) were improperly assessed on the 2024/2025 roll.
 - Equalization rate was incorrect.
 - This led to an additional ~\$6 million in Assessed Property Value (APV) loss.
 - This changes the Townwide APV from ~\$353 million to ~\$347 million.
- ▶ **Assessor did not communicate this information to Budget Office or Supervisor at the time of the correction.**
 - Why? - Assessor calculations showed a very small change ~\$100K (~\$353 million APV).
 - Assessor only looked at 1 Special Franchise (NiMo)
 - All Special Franchises were impacted/incorrect, and this should have been taken into account.
- ▶ **TW/TOV rates impacted**
- ▶ **Special District rates are likely impacted as well.**
- ▶ **Meeting with the County tomorrow morning to better understand what happened and impacts.**

New Information - Update

- Update - After meeting with the County (12/6/24) and verifying the NEW numbers
 - TW and TOV APV's and rates have been updated to reflect change.
 - Special Districts APV's and rates have been updated to reflect change.

| Budget | Assessed Prop. Value (APV) | Change |
|---------------------------|----------------------------|---------------------------------------|
| 2024 | -\$377 million | na |
| 2025 Preliminary | -\$353 million | (\$24 million) |
| 2025 w/APV (-\$6 million) | -\$347 million | (\$6 million) (\$30 million total) |

2025 Budget Process

- ✓ Worksheets were sent to department heads - early July
 - ✓ Final Assessment roll - 7/1/24
 - ✓ Return and meet on spreadsheets - Late July 2024
 - ✓ Budget tie out and negotiation - August - Sept. 2024
 - ✓ Tentative Budget due - end of Sept. 2024
 - ✓ Preliminary Budget development - Oct. 2024
 - ✓ Budget workshop - Oct. 2024
 - ✓ Preliminary Budget - Nov. 7th 2024
- Public Hearing/Final Budget Adoption - Dec. 5th 2024, Dec 12th, 2024

2025 Budget Overview

| Year | Appropriations | Revenue | Appropriated Fund Balance | Tax Levy | APV | TW Rate | TOV Rate |
|----------------------|----------------|--------------|---------------------------|--------------|----------------|---------|----------|
| 2024 Budget | \$ 4,009,974 | \$ 1,322,402 | \$ 640,260 | \$ 2,047,312 | \$ 376,985,924 | \$ 4.97 | \$ 5.61 |
| 2025 Preliminary | \$ 3,899,938 | \$ 1,476,451 | \$ 521,066 | \$ 1,902,421 | \$ 352,892,244 | \$ 4.96 | \$ 5.58 |
| 2025 w/APV change | \$ 3,899,938 | \$ 1,476,451 | \$ 521,066 | \$ 1,902,421 | \$ 346,827,988 | \$ 5.04 | \$ 5.68 |
| 2025 w/Addl. App. FB | \$ 3,899,938 | \$ 1,476,451 | \$ 555,316 | \$ 1,868,171 | \$ 346,827,988 | \$ 4.96 | \$ 5.58 |

- The 2025 Preliminary Budget was submitted in November.
- The '2025 w/ late APV change' (~\$6 million) shows an increase in rates of (\$0.08 TW/\$1,000) and (\$0.10 TOV/\$1,000), if no action taken.
- *The 2025 w/APV change, and Addl. App. FB brings the rates back in line with the Preliminary Budget.*
 - Requires \$34,250 in additional App. FB, (still well below 2024 App. FB)
 - Tax Levy then reduced by equal amount, \$34,250

2025 Budget Summary

2025 Preliminary Budget Planning Factors

\$24 million Assessed Property Value (APV) loss, (\$377 million - \$353 million)

- Without any action, this would have led to an ~\$0.38 tax rate increase (based on 2024 budget)
- One Goal was to minimize the impact to taxpayer's w/o disrupting services.

Appropriations -

- All rates/salaries - COLA increase (3%)
- Work with staff to bring spending in line w/known budget constraints, while not impacting services
- Some 2025 purchases moved forward into 2024 (Hwy. Equipment)
- Recognize reserves can be used to advantage Budget items (Equipment/Town Buildings)

Revenue -

- CD Interest increase recognized
- Sales Tax increase recognized
- Recreation fees increase recognized
- Other revenue components remained fairly constant

2025 Budget Summary

2025 v. 2024

| Category | Change | Explained |
|--------------------------|--|--|
| Personnel Services | -3% - 5% | <ul style="list-style-type: none"> • 3% COLA, some rate increases • New Building dept. employee, Dept. in transition. • Changeover in Hwy. Department. • Some salary changes (Supv, Hwy, BO) |
| Debt Service | Negligible | <ul style="list-style-type: none"> • River Road water (2035) • Municipal Bldg. (2031) |
| Capital Projects | Planning required | <ul style="list-style-type: none"> • Funded via Grants, Reserves or bonding (Reserve balances shown previously) • \$15K for Building Repair reserve, total to -\$125K |
| Health Insurance | -10-15% increase, Medicare -70% increase | <ul style="list-style-type: none"> • Dependent on plan type |
| Retirement | -10% increase | <ul style="list-style-type: none"> • NYSERS Projected billing, contingency |
| Contractual Expenses | -7% increase | <ul style="list-style-type: none"> • Rising costs, increased contingency |
| Capital Outlay/Equipment | (-\$100K) decrease | <ul style="list-style-type: none"> • Highway Equipment/DC vehicle in 2024. • Some 2025 Highway purchases brought forward into 2024 (-\$100K). • Utilize Highway Cap. Reserve if necessary |

2025 Preliminary Budget w/APV change & Additional App. FB

| | | | | | | | 2025 |
|----------------------------|-----------------------------------|----------------|------------------|---------------------------|--------------|----------------|----------|
| FUND | | APPROPRIATIONS | LESS EST REVENUE | APPROPRIATED FUND BALANCE | TAX LEVY | ASSESSED VALUE | TAX RATE |
| A | GENERAL FUND TOWN WIDE | 1,595,394.13 | 429,901.00 | 45,493.13 | 1,120,000.00 | 346,827,998 | 3.23 |
| B | GENERAL FUND TOWN OUTSIDE VILLAGE | 302,446.89 | 167,250.00 | 59,678.89 | 75,518.00 | 239,375,680 | 0.32 |
| DA | HIGHWAY FUND TOWN WIDE | 1,586,769.63 | 574,300.00 | 412,130.63 | 600,339.00 | 346,827,998 | 1.73 |
| DB | HIGHWAY FUND TOWN OUTSIDE VILLAGE | 415,327.49 | 305,000.00 | 38,013.49 | 72,314.00 | 239,375,680 | 0.30 |
| TOTAL TOWN WIDE | | 3,182,163.75 | 1,004,201.00 | 457,623.75 | 1,720,339.00 | 346,827,998 | 4.96 |
| TOTAL TOWN OUTSIDE VILLAGE | | 717,774.38 | 472,250.00 | 97,692.38 | 147,832.00 | 239,375,680 | 0.62 |
| TOTAL FUNDS | | 3,899,938.13 | 1,476,451.00 | 555,316.13 | 1,868,171.00 | 586,203,678 | |
| MUMFORD LIGHT | | 12,000.00 | - | - | 12,000.00 | 32,857,630 | 0.37 |
| MUMFORD REFUSE | | 78,419.52 | - | - | 78,419.52 | 292 | 268.56 |
| ROLLING ACRES REFUSE | | 18,262.08 | - | - | 18,262.08 | 68 | 268.56 |
| FAIRVIEW REFUSE | | 5,371.20 | - | - | 5,371.20 | 20 | 268.56 |
| WHEATLAND-SCOTTSVILLE FIRE | | 575,000.00 | - | - | 575,000.00 | 268,590,383 | 2.14 |
| NORTHEAST SEWER | | 81,844.36 | - | 25,478.36 | 56,366.00 | 422 | 133.57 |
| RIVER RD-WATER UNITS | | 7,195.50 | - | - | 7,195.50 | 20 | 359.78 |
| RIVER RD ASSESSED VALUE | | 2,398.50 | - | - | 2,398.50 | 3,329,200 | 0.72 |
| MUMFORD FIRE | | 386,082.00 | - | - | 386,082.00 | 125,224,440 | 3.08 |
| Grand Total of all FUNDS | | 5,066,511.29 | 1,476,451.00 | 580,794.49 | 3,009,265.79 | | |

2025 Budget Process

2025 PRELIMINARY BUDGET Total : \$5,066,511
(net of Fund Transfers)

□ This represents a decrease of ~\$92,000 from the 2024 Amended Budget.

➤ General Funds and Highway Funds decreased

▪ \$3,899,938

~\$110,000

➤ *Special Districts increased

▪ \$1,166,573

~\$18,000

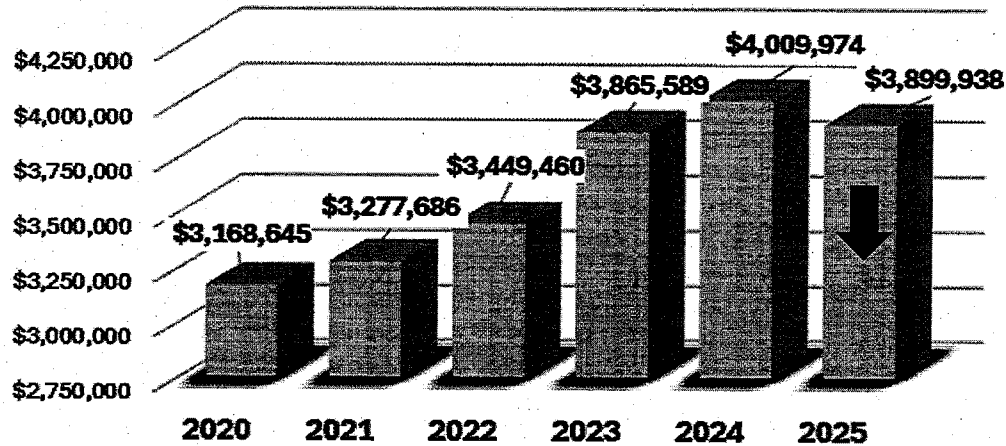
Elected Officials Budgeted Salaries

| | 2025 | 2024 |
|------------------------|----------|-----------|
| SUPERVISOR | \$0 | \$35,105* |
| DEPUTY SUPERVISOR | \$1,200 | \$1,200 |
| COUNCILPEOPLE (4) | \$8,963 | \$8,702 |
| HIGHWAY SUPERINTENDENT | \$92,190 | \$89,505 |
| TOWN CLERK | \$67,253 | \$65,294 |
| TOWN JUSTICE (2) | \$21,297 | \$20,677 |

*Supervisor took \$0 salary in 2024

2025 Budget (net of SD's) Tax Rate - YOY comparisons

2020-2025 Budget Comparison
*Special Districts not included



| Taxes | 2023 | 2024 | 2025 |
|-------------------|---------------|---------------|---------------|
| Tax Rate (TW/TOV) | \$6.06/\$6.95 | \$4.97/\$5.61 | \$4.96/\$5.58 |
| Tax Rate change | na | \$1.09/\$1.34 | \$0.01/\$0.03 |

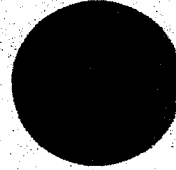
2025 Budget Summary



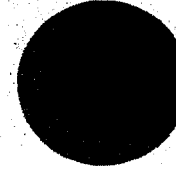
APPROPRIATIONS
REDUCED BY - \$110K



REVENUE
INCREASED - \$154K



APP. FB
REDUCED - \$85K



TAX LEVY
REDUCED - \$179K

| Year | Appropriations | Revenue | Appropriated Fund Balance | Tax Levy | APV | TW Rate | TOV Rate |
|-----------------------------------|----------------|--------------|---------------------------|--------------|----------------|---------|----------|
| 2024 Budget | \$ 4,009,974 | \$ 1,322,402 | \$ 640,260 | \$ 2,047,312 | \$ 376,985,924 | \$ 4.97 | \$ 5.61 |
| 2025 Preliminary | \$ 3,899,938 | \$ 1,476,451 | \$ 521,066 | \$ 1,902,421 | \$ 352,892,244 | \$ 4.96 | \$ 5.58 |
| 2025 w/APV change | \$ 3,899,938 | \$ 1,476,451 | \$ 521,066 | \$ 1,902,421 | \$ 346,827,988 | \$ 5.04 | \$ 5.68 |
| 2025 w/APV change & Addl. App. FB | \$ 3,899,938 | \$ 1,476,451 | \$ 555,316 | \$ 1,868,171 | \$ 346,827,988 | \$ 4.96 | \$ 5.58 |

- The 2025 w/APV change and Addl. App. FB brings the rates back in line with the Preliminary Budget
 - Requires \$34,250 in additional App. FB
 - Tax Levy then reduced by equal amount, \$34,250

Appropriations = Revenue + App. Fund Balance + Tax Levy

Town Tax Implications

- ❖ Townwide Tax Rate Decrease of (\$0.01 / \$1,000 APV)
- ❖ Town Outside Village Decrease of (\$0.03 / \$1,000 APV)

NOTES ON PROJECTED TAX RATE DECREASE:

- *The final rate is dependent upon the Final Monroe County Tax roll.*
- *This decrease is **ONLY** on the Town portion of your tax bill.*
- *The Combined Property Tax Bill also includes the taxes for Monroe County as well as Special Districts, including the Fire Districts. They determine their tax levies independently from the Town.*
- *The Town did not do a property reassessment in 2024, which means we are not currently at full market value (~69% Equalization Rate).*

2025 Final Budget Summary

| Year/Budget | Appropriations | Revenue | Appropriated Fund Balance | APV | TW Rate | TOV Rate |
|-------------------|------------------------|----------------------|---------------------------|---------------------------|------------------|------------------|
| 2024 Budget | \$ 4,009,974 | \$ 1,322,402 | \$ 640,260 | \$ 376,985,924 | \$ 4.97 | \$ 5.61 |
| 2025 FINAL Budget | \$ 3,899,938 | \$ 1,476,451 | \$ 555,316 | \$ 346,827,988 | \$ 4.96 | \$ 5.58 |
| CHANGE | \$ (110,036.00) | \$ 154,049.00 | \$ (84,944.00) | \$ (30,157,936.00) | \$ (0.01) | \$ (0.03) |

- The 2025 Final Budget Summary
- While facing a ~\$30 million loss in Townwide Assessed Property Value (APV);
 1. Your Tax Rate was reduced, both Townwide (TW) and Town Outside Village (TOV)
 2. Appropriations (Spending) reduced ~\$110,000
 3. The Appropriated Fund Balance was reduced by ~\$85,000.
 4. Budget is Under the NYS Property Tax Levy Cap.

Special Districts

- ▶ Special districts are geographic areas within a town that are established to address specific needs of the property owners in the district. Towns use special districts to address increased residential needs and adjust to growth patterns.
- ▶ In New York State, special district taxes are levied on taxable real property within a special district to fund services and improvements that benefit the district.

2025 Budget - Special Districts

| | | | | | | |
|----------------------------|------------|---|-----------|------------|-------------|--------|
| MUMFORD LIGHT | 12,000.00 | - | - | 12,000.00 | 32,857,630 | 0.37 |
| MUMFORD REFUSE | 78,419.52 | - | - | 78,419.52 | 292 | 268.56 |
| ROLLING ACRES REFUSE | 18,262.08 | - | - | 18,262.08 | 68 | 268.56 |
| FAIRVIEW REFUSE | 5,371.20 | - | - | 5,371.20 | 20 | 268.56 |
| WHEATLAND-SCOTTSVILLE FIRE | 575,000.00 | - | - | 575,000.00 | 268,590,383 | 2.14 |
| NORTHEAST SEWER | 81,844.36 | - | 25,478.36 | 56,366.00 | 422 | 133.57 |
| RIVER RD-WATER UNITS | 7,195.50 | - | - | 7,195.50 | 20 | 359.78 |
| RIVER RD ASSESSED VALUE | 2,398.50 | - | - | 2,398.50 | 3,329,200 | 0.72 |
| MUMFORD FIRE | 386,082.00 | - | - | 386,082.00 | 125,224,440 | 3.08 |

- The Special Districts must absorb the ~\$6 million in APV loss.
- At this point, the budgets have passed, and assessments have been changed.
- Of note: The Mumford Refuse rate was calculated incorrectly in the Preliminary Budget and has been changed to reflect the correct rate and number of units.

2025 Budget - Special Districts Summary

| District | 2025 | 2024 | YOY change |
|----------------------------|--------------------|--------------------|------------------|
| MUMFORD LIGHT | \$ 12,000 | \$ 11,000 | \$ 1,000 |
| MUMFORD REFUSE | \$ 78,420 | \$ 72,565 | \$ 5,855 |
| ROLLING ACRES REFUSE | \$ 18,262 | \$ 17,560 | \$ 702 |
| FAIRVIEW REFUSE | \$ 5,371 | \$ 5,164 | \$ 207 |
| WHEATLAND-SCOTTSVILLE FIRE | \$ 575,000 | \$ 574,214 | \$ 786 |
| NORTHEAST SEWER | \$ 81,844 | \$ 80,258 | \$ 1,586 |
| RIVER RD-WATER UNITS | \$ 7,196 | \$ 7,391 | \$ (195) |
| RIVER RD ASSESSED VALUE | \$ 2,399 | \$ 2,464 | \$ (65) |
| MUMFORD FIRE | \$ 386,082 | \$ 378,215 | \$ 7,867 |
| Totals | \$1,166,574 | \$1,148,831 | \$ 17,743 |

2025 Budget - Special Districts Summary

| District | 2024 Rate | 2025 Rate Nov. Prelim | *2025 Rate w/ APV change |
|-----------------------------------|-----------|--------------------------|-----------------------------|
| MUMFORD LIGHT | \$ 0.34 | \$ 0.36 | \$ 0.37 |
| MUMFORD REFUSE | \$ 258.24 | \$ 268.56 | \$ 268.56 |
| ROLLING ACRES REFUSE | \$ 258.24 | \$ 268.56 | \$ 268.56 |
| FAIRVIEW REFUSE | \$ 258.24 | \$ 268.56 | \$ 268.56 |
| WHEATLAND-SCOTTSVILLE FIRE | \$ 1.91 | \$ 2.10 | \$ 2.14 |
| NORTHEAST SEWER | \$ 134.28 | \$ 133.57 | \$ 133.57 |
| RIVER RD-WATER UNITS | \$ 369.56 | \$ 359.78 | \$ 359.78 |
| RIVER RD ASSESSED VALUE | \$ 0.65 | \$ 0.74 | \$ 0.72 |
| MUMFORD FIRE | \$ 3.10 | \$ 3.02 | \$ 3.08 |

- Any Rate changes from '2025 Nov. Prelim. Rate Column' reflect changes in assessment due to ~\$6 million APV change.

Example: Mumford Fire Assessed Value - Rate change

- \$125,224,440 was \$127,827,454
- \$3.08/\$1,000 was \$3.02/\$1,000

Summary

- **A Transparent / Compliant Budget Process has been followed.**
- **2025 Budget is Under the NYS Property Tax Levy Cap.**
- **Budget development faced multiple challenges.**
 - ❑ Assessed Property Value loss of ~\$30 million.
 - ❑ 10-15% Healthcare increases.
 - ❑ Building Department (New Hire/Transition).
 - ❑ ARPA Funds needed to be committed.
- **Staff and Town board were very engaged in process.**
- **Fiscally responsible budget put forth for 2025.**