

Scottsville, New York
January 9, 2025

Regular Town Board Meeting was held January 9, 2025, at 5:15 P.M. at the Wheatland Municipal Building, Scottsville, New York.

Present: Supervisor Jim Kirch
Councilman Tim Davis
Councilman Carl Schoenthal
Councilman Ed Shero
Councilwoman Tina Stevens

Absent:

Recording Secretary: Laurie Czapranski, Town Clerk

Also Attending: Shanna Fraser, Recreation & Senior Center Coordinator
Cheryl Kisicki, Secretary to the Supervisor
Frank Saeva, Dog Control Officer
Eric Stowe, Attorney for the Town
Brian Turner, Highway Superintendent

Supervisor Kirch presiding.
Pledge of Allegiance to the Flag.
Roll Call. All Town Board Members present.

Approval of Minutes:

On a motion of Councilman Davis, seconded by Councilwoman Stevens and unanimously carried, the Minutes of December 5, 2024, and December 12, 2024, were approved.

New Business:

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 1 (Section 1) was approved to amend the Town Board meetings to be held on the second Thursday of each month at 7:00 P.M.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 2 (Section 2) was approved.

Upon a motion of Councilman Schoenthal, seconded by Councilman Davis, and unanimously carried, Resolution No. 3 (Section 3) was approved.

The Town of Henrietta Supervisor Steve Schultz was present to answer questions regarding the Municipal Coordinated Dog Shelter. He mentioned that there are new regulations put forth by Albany which all towns need to meet. He said that there are grants available to help with the cost of the new dog shelter that would meet the stringent regulations. The Town of Henrietta will be applying for a grant since their current shelter will not comply. The grant submission is January 31st, and they will apply for the grant solely due to the time constraint. He said that they had reached out to the surrounding smaller towns to see if they had an interest in entering in with Henrietta on the dog shelter. There were questions regarding the expectations of the Dog Control Officers from the other towns that participated. He said that Henrietta has two full time Dog Control Officers that would take care of any dogs in their care Monday through Friday. The participating Dog Control Officers would help with dog care on weekends and holidays.

On a motion of Councilman Schoenthal, seconded by Supervisor Kirch the following resolution was adopted.

Resolution No. 4:

WHEREAS, the New York State Department of Agriculture and Markets has enacted new standards for municipal dog shelters that will make the Town of Wheatland's current facilities non-conforming; and

WHEREAS, the cost to build a conforming facility is beyond the financial capability of the Town; and

WHEREAS, the Town of Henrietta has proposed to the Towns of Rush and Wheatland, the construction of a facility with the capacity to serve all three towns; and

WHEREAS, to make it affordable for the three participating towns, the Town of Henrietta is pursuing a grant from the Companion Animal Capital Project Fund, through an opportunity issued by the New York State Department of Agriculture and Markets.

THEREFORE, BE IT RESOLVED, that the Town of Wheatland supports the application of the Town of Henrietta for a grant from the Companion Animal Capital Project Fund to build a consolidated municipal dog shelter with the capacity to service the towns of Henrietta, Rush, and Wheatland.

BE IT FURTHER RESOLVED, that if the Town of Henrietta receives sufficient funding to make the project affordable for the Town of Wheatland's pro-rata share, with that affordability in the sole determination by the Wheatland Town Board, the Town of Wheatland would enter into an Intermunicipal Agreement with the towns of Henrietta and Rush for the joint construction and operation of the consolidated municipal dog shelter.

Adopted:	Supervisor Kirch – aye
	Councilman Davis-aye
	Councilman Schoenthal – aye
	Councilman Shero- nay
	Councilwoman Stevens-nay

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and carried, Resolution No. 5, the appointment of Eric W. Stowe, Attorney for the Town was approved. The vote was as follows:

Davis-Aye, Schoenthal-Aye, Shero-Nay, Stevens-Nay, Kirch-Aye.

Upon a motion of Councilman Davis, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 6 was approved appointing Councilman Schoenthal as Deputy Supervisor.

Supervisor Kirch said that there are a couple changes to the pay rates. Although the salary is on the pay rate schedule, he will not be taking a salary this year. He also mentioned that the Confidential Secretary rate is now a salary while in 2024 it was an hourly rate. The Confidential Secretary will be taking a salary this year. Lastly, he would like the Assessor's salary to remain the same as last year's salary with no increase.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and carried, Resolution No. 7 was adopted regarding the salaries. The vote was as follows: Davis-Aye, Schoenthal-Aye, Shero-Nay, Stevens-Nay, Kirch-Aye.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 8 approving the hourly rates for 2025 was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 9 appointing the Town Assignments for 2025 was approved.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 10 naming the Tompkins Insurance Agency as the Town's Insurance Agent was approved.

Upon a motion of Councilman Shero, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 11 Education of Town Employees was approved.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 12 Special Districts was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 13 Petty Cash was approved.

Upon a motion of Councilwoman Stevens, seconded by Councilman Schoenthal, and unanimously carried, Resolution No. 14 Superintendent of Public Works was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 15 Small Tool Purchases was approved.

Upon a motion of Councilwoman Stevens, seconded by Councilman Schoenthal, and unanimously carried, Resolution No. 16 Mileage Reimbursement was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 17 Policies and Benefits of Wheatland Employees was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 18 Holiday Schedule for the Wheatland Municipal Building for 2025 was approved.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 19 Fee Schedule for the Town of Wheatland was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 20 Town Engineers was approved.

Upon a motion of Councilwoman Stevens, seconded by Supervisor Kirch, and unanimously carried, Resolution No. 21 Policy for Appointive Board Stipends was approved.

ORGANIZATION OF THE TOWN BOARD:

RESOLUTIONS:

No. 1. Official Meeting Dates, Banks, and Publications:

Sec. 1. That: Regular meetings of the Town Board shall be held on the second Thursday of each month. All meetings begin promptly at 7:00 P.M. Special meetings or workshops may be called at any time. Cancellation of meetings may occur with sufficient public notice. (See meeting schedule for correct time and place.)

No. 2 Sec. 2. That: Pursuant to Section 64-1 of the Town Law, the Town Board designates Canandaigua National Bank, Chili Branch, as the depository for all Town Funds of all its officers, departments, and Special Districts. Additional banks will be used in accordance with the Town’s Finance Policy.

No. 3 Sec. 3. That: Pursuant to Section 64-11 of the Town Law, the Town Board hereby designates the Sentinel and the Gannett Newspaper of Rochester as the official newspapers for the Town of Wheatland.

No. 4 (See page 2)

No. 5. Appointments:

Sec. 1. That: The following persons are appointed/reappointed to their respective offices and positions for the year beginning January 1, 2025, and ending December 31, 2025.

Eric W. Stowe

Attorney for the Town

No. 6. Appointments:

Sec. 1. Deputy Supervisor

That: Pursuant to Section 42 of the Town Law, the Town Board hereby establishes the office of Deputy Supervisor, and pursuant to said Law, he/she shall be vested with the powers and may perform all the duties of the Supervisor under this Chapter or any other law, subject to the limitations described herein. Subject to the Deputy Supervisor assuming his/her office, he/she must take an official undertaking in the manner described in Section 25 of this Chapter. The Town Board shall fix the compensation which the Deputy Supervisor shall receive. Such compensation may be in addition to any other compensation he/she may receive as a Town Officer, Town Official, or Town Employee.

Sec. 2. That: The Supervisor hereby appoints Councilman Schoenthal as Deputy Supervisor.

No. 7. Salary Pay Schedule:

Sec. 1. That: The salaries for various positions are hereby established effective January 1, 2025 through December 31, 2025.

No. 8 Sec. 2. That: Hourly pay schedule for 2025 follows:

A. Twenty-six (26) bi-weekly pay periods for all Town employees.

Sec. 3. That: The Supervisor is authorized to deposit all idle funds in an interest bearing account in accordance with the Town’s Finance Policy.

2025 WAGE RATE SCHEDULE

	<u>2,024</u>	<u>2,025</u>	<u>Per PP</u>
<u>Salaried</u>			
SUPERVISOR	35,105	36,159	1,390.73
Confidential Secretary		21,218	816.08

		-	
DEPUTY SUPERVISOR	1,200	1,200	46.15
		-	
TOWN COUNCIL (EACH)	8,702	8,963	344.73
		-	
TOWN JUSTICE (EACH)	20,677	21,298	819.15
		-	
TOWN CLERK/TAX COLLECTOR	65,294	67,253	2,586.65
		-	
BOOKKEEPER/BUDGET OFFICER	29,840	30,000	1,153.85
		-	
JUNIOR ACCOUNTANT	5,624	5,000	192.31
		-	
HIGHWAY SUPERINTENDENT	89,505	92,190	3,545.77
		-	
ASSESSOR	26,856	27,661	1,063.88
		-	
DIRECTOR OF RECREATION -P/T	28,799	29,663	1,140.88
		-	
DOG CONTROL OFFICER	12,620	13,699	526.88
		-	
DOG CONTROL OFFICER -Deputy	3,441	5,429	208.81
ATTORNEY FOR THE TOWN	175/HR	175/HR	
HISTORIAN	4,510	4,645	178.65
		-	
NUTRITION CENTER COORDINATOR	26,259	27,047	1,040.26

Hourly

BLDG INSPECTOR/FIRE MARSHALL	STEP		STEP	
	4	46.66	4	48.06
	3	45.52	3	46.89
	2	44.41	2	45.74
	1	42.29	1	43.56

ASSISTANT FIRE MARSHALL P/T	4	28.42	4	29.27
	3	27.72	3	28.55
	2	26.99	2	27.80
	1	25.74	1	26.51
BLDG INSPECTOR P/T	4	28.42	4	29.27
	3	27.72	3	28.55
	2	26.99	2	27.80
	1	25.74	1	26.51
DEPUTY CLERK F/T	4	21.86	4	22.52
	3	21.29	3	21.93
	2	20.78	2	21.40
	1	19.79	1	20.38
DEPUTY CLERK/HR F/T	4	26.73	4	27.53
	3	26.09	3	26.87
	2	25.46	2	26.22
	1	24.83	1	25.57
CLERK TYPIST	4	20.94	4	21.57
	3	20.40	3	21.01
	2	19.90	2	20.50
	1	18.95	1	19.52
CLERK TO TOWN JUSTICE	4	20.94	4	21.57
	3	20.40	3	21.01
	2	19.90	2	20.50
	1	18.95	1	19.52
COURT ATTENDANT				
	CREDENTIALLED	22.95		23.64
	NON CREDENTIALLED	17.21		17.73
FOREMAN	2	34.03	2	35.05
	1	32.40	1	33.37
HEO & MECHANIC (Class A)	4	29.51	4	30.40
	3	28.81	3	29.67
	2	28.10	2	28.94
	1	26.77	1	27.57
MEO (CDL)				
	4	25.49	4	26.26
	3	24.85	3	25.60
	2	24.26	2	24.99
	1	23.09	1	23.78
LABORER F/T	4	21.51	4	22.16
	3	20.99	3	21.62
	2	20.48	2	21.09
	1	19.50	1	20.09
LABORER P/T	4	21.51	4	22.16
	3	20.99	3	21.62
	2	20.49	2	21.10
	1	19.50	1	20.09

WATER SAFETY INSTRUCTOR		18.93		19.50
WATER SAFETY INSTRUCTOR P/T	2	18.35	2	18.90
	1	17.21	1	17.73
REC ASST FOR SMALL PROGRAM	3	18.07	3	18.61
	2	17.67	2	18.20
	1	17.21	1	17.73
JR WATER SAFETY INST P/T	2	17.67	2	18.20
	1	17.21	1	17.73
REC ASST LARGE PROGRAM	1	18.35	1	18.90
LIFEGUARD	1	18.35	1	18.90
NUTRITION CENTER AID	4	19.28	4	19.86
	3	18.82	3	19.38
	2	18.35	2	18.90
	1	17.21	1	17.73

- No. 9. Appointments:
- Town Appointments for 2025:

Councilman Davis:

Fire Departments
Facilities

Councilwoman Stevens:

Dog Control

Councilman Schoenthal:

Trail Towns/Parks/Oatka Creek Watershed

Councilman Shero:

Planning Board
Library Board

- No. 10. Town Insurance Agent:
- Sec. 1. That: Tompkins Insurance Agencies, Inc., 90 Main Street, Batavia, NY, hereby is named as the Town’s Insurance Agent, with all policies to be handled with their advice.

- No. 11. Education of Town Employees:
- Sec. 1. That: Town Officers or employees in order to further their knowledge of Town Government in the performance of their duties may attend meetings with consent of the Town Board, including the Annual Association of Towns Meeting, and be compensated for the ordinary expenses of travel, meals, and lodging. Vouchers must be submitted for all out-of-pocket expenses including meals. Cost to be approved by the Town Board and paid out of their respective budgets.

- No. 12. Special Districts:

Sec. 1. That: The Town Board, as Commissioners of the Town’s Special Districts, pursuant to Section 29-16 of the Town Law, does hereby designate the Supervisor to perform the duties of administration and supervision for all Special Districts on behalf of said Board.

No. 13. Special Funds:

Sec. 1. That: Pursuant to Town Law Section 64(a), the Town Board establishes and approves the following Petty Cash Funds, not to exceed:
\$150.00, to be maintained and disbursed by the Town Clerk
\$200.00, to be maintained and disbursed by the Tax Collector
\$75.00, to be maintained and disbursed by the Court Clerk
\$20.00, to be maintained and disbursed by the Historian
\$50.00, to be maintained and disbursed by the Senior Center
\$100.00, to be maintained and disbursed by the Recreation Coordinator

No. 14. Superintendent of Public Works:

Sec. 1. That: Pursuant to Chapter 77 of the Town of Wheatland Code, the Town Board hereby appoints Brian Turner as Superintendent of Public Works, as defined in said Chapter, to oversee the Northeast Sanitary Sewer District.

Sec. 2. That: The Wheatland Town Board hereby appoints Brian Turner as Director of Parks for the Town of Wheatland.

No. 15. Small Tool Purchases:

Sec. 1. That: Pursuant to Section 142-1a of the Highway Law, the Highway Superintendent is authorized to purchase tools and equipment without prior approval of the Town Board in amounts not to exceed \$5,000.00, and not to exceed the budget.

No. 16. Mileage Reimbursement:

Sec. 1. That: Pursuant to 102-1 of the Town Law, mileage allowance of 0.70 cents per mile is to be paid to Town officers and employees for use of private autos while on official Town business. All claims shall be itemized on an approved town form and audited. Claims will be approved, or paid, within 30 days of the end of the fiscal year.

No. 17. Policies and Benefits of Wheatland Employees:

Sec. 1. That: The Town Board of the Town of Wheatland approves all rules, regulations and benefits set forth in the document entitled “TOWN OF WHEATLAND EMPLOYEE HANDBOOK” adopted by Resolution of the Wheatland Town Board on November 16, 2017, including any adopted changes since that date.

No. 18 Sec. 2. Holiday Schedule per handbook for 2025:

1. NEW YEAR’S DAY	WEDNESDAY	JANUARY 1
2. MARTIN LUTHER KING DAY	MONDAY	JANUARY 20
3. PRESIDENT’S DAY	MONDAY	FEBRUARY 17
4. GOOD FRIDAY	FRIDAY	APRIL 18
5. MEMORIAL DAY	MONDAY	MAY 26
6. JUNETEENTH	THURSDAY	JUNE 19
7. INDEPENDENCE DAY	FRIDAY	JULY 4
8. LABOR DAY	MONDAY	SEPTEMBER 1
9. COLUMBUS DAY	MONDAY	OCTOBER 13
10. VETERAN’S DAY	TUESDAY	NOVEMBER 11

11. THANKSGIVING	THURSDAY	NOVEMBER 27
12. THANKSGIVING	FRIDAY	NOVEMBER 28
13. CHRISTMAS	THURSDAY	DECEMBER 25

No. 19. Fee Schedule for the Town of Wheatland:

Sec. 1. That: The Wheatland Town Board approves the adopted fee schedule and will make changes by resolution when appropriate.

No. 20. Town Engineers:

Sec. 1. That: The Town of Wheatland will retain engineers when projects require these services.

No. 21. Policy for Appointive Board Stipends:

Sec. 1. That: Stipends will be paid annually at the end of the fiscal year to each appointive board member according to the following schedule and eligibility criteria:

Assessment Review Board:

Chair-	\$80.00 annually for serving on board
Member-	\$50.00 annually for serving on board

Planning Board:

Chair-	\$80.00 per meeting for serving on board
Member-	\$50.00 per meeting for serving on board

Zoning Board:

Chair-	\$80.00 per meeting for serving on board
Member-	\$50.00 per meeting for serving on board

Sec. 2. Criteria for Planning and Zoning Boards:

1. Attend 80% of scheduled meetings.
2. Board Members will only be paid for one board per night.
3. All first-year members are required to attend County/State training programs relating to board membership. Training program to be approved prior to attendance by Town Board.
4. All board members are required to participate annually in an approved in-service training course relating to board membership.
5. Internet instructional material relating to board membership may be used to fulfill the in-service training requirement. All internet material must be approved by both the chair and the Town Board prior to the end of March of the current year. Board member must submit written summary of the material upon completion.
6. All requirements need to be completed by the 15th of December of the current year. Vouchers must be submitted in time for the second abstract of December. Vouchers not submitted for the second abstract will not be paid, and money forfeited.

Public Before the Board:

None

Supervisor's Report:

- Seeking proposals on the website
- Seeking proposals on the Masterplan rewrite edits
- Local Law drafted for the solar opt out

Department and Board Reports (Submitted previously or herewith):

Town Clerk
 Budget Officer
 Highway Superintendent
 Assessor
 Building Inspector/Fire Marshal
 Recreation
 Senior Center
 Attorney for the Town

Department and Board Reports (submitted previously or herewith):

Department Heads in attendance reported.

Councilman Shero reported on the Planning Board meeting held on Tuesday with a presentation by Greenspark on a proposed solar field on North Road. Other applications were for lot line alterations.

Councilman Schoenthal reported on the grant opportunities coming up with one being enhancements to the Indian Allen Park property.

Councilman Davis reported on the window cleaning at the Donnelly House which was done recently and the remaining windows to be cleaned in the spring.

Councilwoman Stevens thanked Brian and Shanna for their input this past year and mentioned that she is now the Liaison for Dog Control.

Correspondence:

1. Alex Camarda, Sr. Dir. Got. Affairs, Charter Communications, re: Programming Changes.
2. Supervisor Kirch to Eric Stein, re: Appointment to Planning and Zoning Boards.

Old Business:

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 22:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland sets February 13, 2025 at 7:00 P.M. in the Wheatland Municipal Building as the time and place for a public hearing on Opting Out of the Exemption from Taxation for Certain Energy Systems under Real Property Tax Law Section 487.

Adopted:	Supervisor Kirch – aye
	Councilman Davis-aye
	Councilman Schoenthal – aye
	Councilman Shero- aye
	Councilwoman Stevens-aye

New Business:

Whereas, it was moved by Councilwoman Stevens, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 23:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland appoints the following Chairpersons for 2025:

- a. Planning Board-Jay Coates
- b. Zoning Board-Michael Grasso

Adopted:	Supervisor Kirch – aye
	Councilman Davis-aye
	Councilman Schoenthal – aye

Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 24:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland acknowledges El Michaels Eagle Scout Project to benefit the Wheatland Senior Center, El will organize the project and any additional volunteers. Senior Center Coordinator will oversee the project for the Town.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Review of vouchers for Abstract: January -Councilman Davis, February-Councilman Schoenthal, March-Councilman Shero, April-Councilwoman Stevens, May-Councilman Davis, June-Councilman Schoenthal, July-Councilman Shero, August-Councilwoman Stevens, September-Councilman Davis, October-Councilman Schoenthal, November-Councilman Shero, December-Councilwoman Stevens

The 2024 Department Audits will be conducted on Monday, January 13, 2025.

Whereas, it was moved by Councilman Schoenthal seconded by Supervisor Kirch and carried,

Resolution No. 25:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2025 Agreement with Eric W. Stowe, Attorney for the Town.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- nay
Councilwoman Stevens-nay

Whereas, it was moved by Councilman Schoenthal seconded by Supervisor Kirch and unanimously carried,

Resolution No. 26:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval to accept the proposed Clearview Farms appraisal quote from Midland Appraisal Associates, Inc. in the amount of \$4,500.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 27:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland designates Labella Associates as the Town Engineer of record.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye

Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 28:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the contract with BRL Entertainment for DJ Services for the Sweetheart Dance at a cost of \$275.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 29:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the contract with Tricia Plunknette for cookie decorating for various dates in 2025.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Schoenthal and unanimously carried,

Resolution No. 30:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the contract with Kimberly Palmer for art instruction for various dates in 2025.

Adopted: Supervisor Kirch – aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Supervisor Kirch and unanimously carried,

Resolution No. 31:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants authorization for the temporary assignment of the Town of Wheatland Justices to preside in other town or village courts in the Seventh Judicial District as need arises during the year 2025, and further requesting approval of the temporary assignment of Judges from other town or village courts in the Seventh Judicial District to its court as need arises during the year 2025.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens seconded by Councilman Davis and unanimously carried,

Resolution No. 32:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland agrees to pay the Association of Towns Membership Dues for 2025 in the amount of \$1,100.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 33:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland authorizes the Supervisor to sign the 2025 agreement with the Scottsville Free Library and Mumford Branch.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

The Monroe County Central Library System received a grant for 10 solar tables and are looking for locations to put them. It is a picnic table with a solar powered charging station and WiFi hotspot. They had reached out to see if Wheatland would be interested in having one here. There was discussion on the solar table viability and location within Wheatland. After much discussion, the Board tabled the decision on a location until there is further investigation.

Whereas, it was moved by Councilman Davis, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 34:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for a step increase for Darlene Zoricak from Nutrition Center Aide Step 2 to Step 3 at a rate of \$19.38 per hour, effective 1/4/25.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Shero, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 35:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for a step increase for Amy Harper from Recreation Assistant Step 1 to Step 2 at a rate of \$18.20 per hour, effective 1/4/25.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilwoman Stevens, seconded by Councilman Davis and unanimously carried,

Resolution No. 36:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for a step increase for Alton Hooker from HEO Step 3 to Step 4 at a rate of \$30.40 per hour, effective 1/4/25.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye

Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Whereas, it was moved by Councilman Schoenthal, seconded by Supervisor Kirch and unanimously carried,

Resolution No. 37:

THEREFORE BE IT RESOLVED, That the Town Board of the Town of Wheatland grants approval for a step increase for Lisa Bates from Clerk/Typist and Recreation Leader Step 2 to Step 3 at a rate of \$21.01 per hour, effective 1/4/25.

Adopted: Supervisor Kirch– aye
Councilman Davis-aye
Councilman Schoenthal – aye
Councilman Shero- aye
Councilwoman Stevens-aye

Abstract:

Upon a motion of Councilwoman Stevens, seconded by Councilman Davis and unanimously carried, the Abstract dated December 16, 2024, with voucher numbers 20250001 through 20250009 in the amount of \$12,487.25, and January 6, 2025, with voucher numbers 20250010 through 20250098 in the amount of \$157,410.28 were approved provided that all bills are paid out of their respective funds after proper audit.

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
A	GENERAL FUND A	\$9,961.93
	GENERAL FUND B	93.75
DA	HIGHWAY DA	2,431.57
<u>Grand Total:</u>		<u>\$12,487.25</u>

<u>Fund</u>	<u>Description</u>	<u>Amount</u>
A	GENERAL FUND A	\$29,918.62
B	GENERAL FUND B	11,277.11
	HIGHWAY FUND DA	98,506.11
	HIGHWAY FUND DB	5,825.99
	MUMFORD LIGHT	985.20
	MUMFORD REFUSE	6,047.12
	ROLLING ACRES REFUSE	1,463.36
	FAIRVIEW REFUSE	430.40
	NORTHEAST SEWER	1,143.87
	TRUST & AGENCY FUND TA	1,812.50
<u>Grand Total:</u>		<u>\$157,410.28</u>

Councilman Shero presented to the Board “Informal Opinion No. 86-30 from the Attorney General of New York”, which addresses in part the incompatibility between the offices of town clerk and supervisor’s bookkeeper.

Upon a motion of Councilman Davis, seconded by Councilman Shero, and unanimously carried the Board went into Executive Session at 7:12 P.M. to discuss two personnel matters.

The Board resumed to regular session at 8:05 P.M.

Upon a motion of Councilman Schoenthal, seconded by Supervisor Kirch, and unanimously carried, the meeting was adjourned at 8:05 P.M.

Laurie B. Czapranski
Wheatland Town Clerk